

ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

ALAMEDA COUNTY TECHNICAL ADVISORY COMMITTEE
(ACTAC)

MEETING NOTICE

Tuesday, February 3, 2009, 1:30 pm.
ACCMA Committee Meeting Room
1333 Broadway, Suite 220
Oakland, California 94612
(see map on last page of agenda)

Chairperson: Dennis R. Fay
Staff Liaison: Matt Todd
Secretary: Claudia Leyva

AGENDA

*Copies of individual Agenda Items are available on the
CMA's Website at: www.accma.ca.gov*

1.0 PUBLIC COMMENT

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

2.0 CONSENT CALENDAR (H) Acceptance

1:30 p.m.

2.1 Minutes of January 6, 2009* (page 1)

Action

2.2 Deputy Director's Report* (page 5)

Information

2.3 Funding Opportunities* (page 11)

Information

State-legislated Safe Routes to School Program (SR2S) 8th cycle call for projects information is attached.

2.4 Other Information* (page 13)

Information

The Fiscal Year 2009-10 Transportation Planning Grant application package and a list of workshops is now available on the California Department of Transportation, Division of Transportation Planning's website at <http://www.dot.ca.gov/hq/tpp/grants.html>

3.0 ACTION ITEMS

3.1 Federal Economic Stimulus Legislation:

Local Streets and Roads (LSR) Rehabilitation Programming **

Discussion/Action

ACTAC is requested to recommend Board approval of an economic stimulus LSR program. MTC has provided a target of about \$28 M that could be available for LSR projects in Alameda County

through the American Recovery and Reinvestment Act of 2009. The Plans and Programs Committee is scheduled to consider the final program on February 9, 2009. The final program is due to MTC on February 9, 2009. Additional information will be available at the meeting.

3.2 Guaranteed Ride Home: Program Evaluation ** (page 15)

Discussion/Action

ACTAC is requested to recommend Board approval of the Program Evaluation of the Guaranteed Ride Home (GRH) Program. The Program Evaluation will be e-mailed to ACTAC by January 30, 2009, and will be distributed at the ACTAC meeting. At its May 22, 2008 meeting, the CMA Board recommended that an independent evaluation of the Guaranteed Ride Home Program be completed and that alternatives be developed and evaluated for participating employers to contribute towards funding the program. The program evaluation assesses the GRH program and operating principles and compares the principles, budget, funding sources, and program elements to other county programs, and reviews alternative funding mechanisms to support the program. The following tiered recommendations are made: 1) Continue to rely exclusively on TFCA grants to fund the GRH Program for now, 2) Merge the GRH program with other GRH programs in the Bay Area, 3) Expand the GRH program into a comprehensive Transportation Demand Management (TDM) program (pending new funding), 4) Require employers to contribute toward the cost of the GRH program (after certain conditions are in place).

3.3 Project Monitoring Reports

3.3.1 State Transportation Improvement Program (STIP):

Discussion/Action

At Risk Report* (page 19)

ACTAC is requested to review and approve the attached At Risk report for local projects programmed in the STIP.

3.3.2 Federal Surface Transportation Program/Congestion Mitigation

Discussion/Action

Air Quality (STP/CMAQ) Program: At Risk Report* (page 25)

ACTAC is requested to review and approve the attached At Risk report for local projects programmed in the Federal STP/CMAQ Program.

3.3.3 CMA Exchange Program: Status Report* (page 37)

Discussion/Action

ACTAC is requested to review and approve the attached Status Report for projects in the CMA Exchange Program.

3.3.4 Transportation for Clean Air (TFCA) Program:

Discussion/Action

At Risk Report* (page 39)

ACTAC is requested to review and approve the attached At Risk report for projects programmed in the TFCA Program.

4.0 NON-ACTION ITEMS

4.1 TFCA FY 2009/10 Call for Projects:

Information/Discussion

Summary of Applications Received **

Applications for the TFCA FY 2009/10 Program are due to the CMA on Friday, January 30, 2009. A summary of the applications received will be available at the meeting. A draft program is scheduled to be presented to the CMA Committees and Board in March.

4.2 Federal Inactive Projects List:

Information/Discussion

December 2008 Quarterly Review * (page 43)

Federal regulations require that agencies receiving federal funds invoice against their obligations at least once every six months. Projects that do not have invoicing activity over a six month period are placed on the Inactive Obligation list, and those projects are at risk of deobligation of the project's federal funds unless Caltrans and the Federal Highways Administration (FHWA) receive either an invoice or a valid justification for inactivity. Caltrans is now tracking inactive obligations, and releasing a list of inactive projects quarterly. If Caltrans and FHWA do not receive adequate invoicing or justification for the project's inactivity, the project may be deobligated.

4.3 CMP: Draft 2007/08 Performance Report* (page 53)

Discussion/Action

ACTAC is requested to comment on the attached draft 2007-08 Performance Report: State of Transportation in Alameda County. The report provides annual data updating the status of the County's roadway and transit systems and bicycle facilities. Staff anticipates requesting the ACTAC to recommend approving the report in March. *Report separately attached.*

5.0 LEGISLATION ITEMS

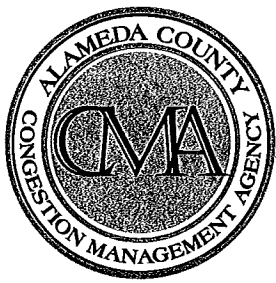
6.0 OTHER/ADJOURNMENT

NEXT MEETING: March 3, 2009.

Location: CMA Office, 1333 Broadway, Suite 220, Oakland, CA 94612.

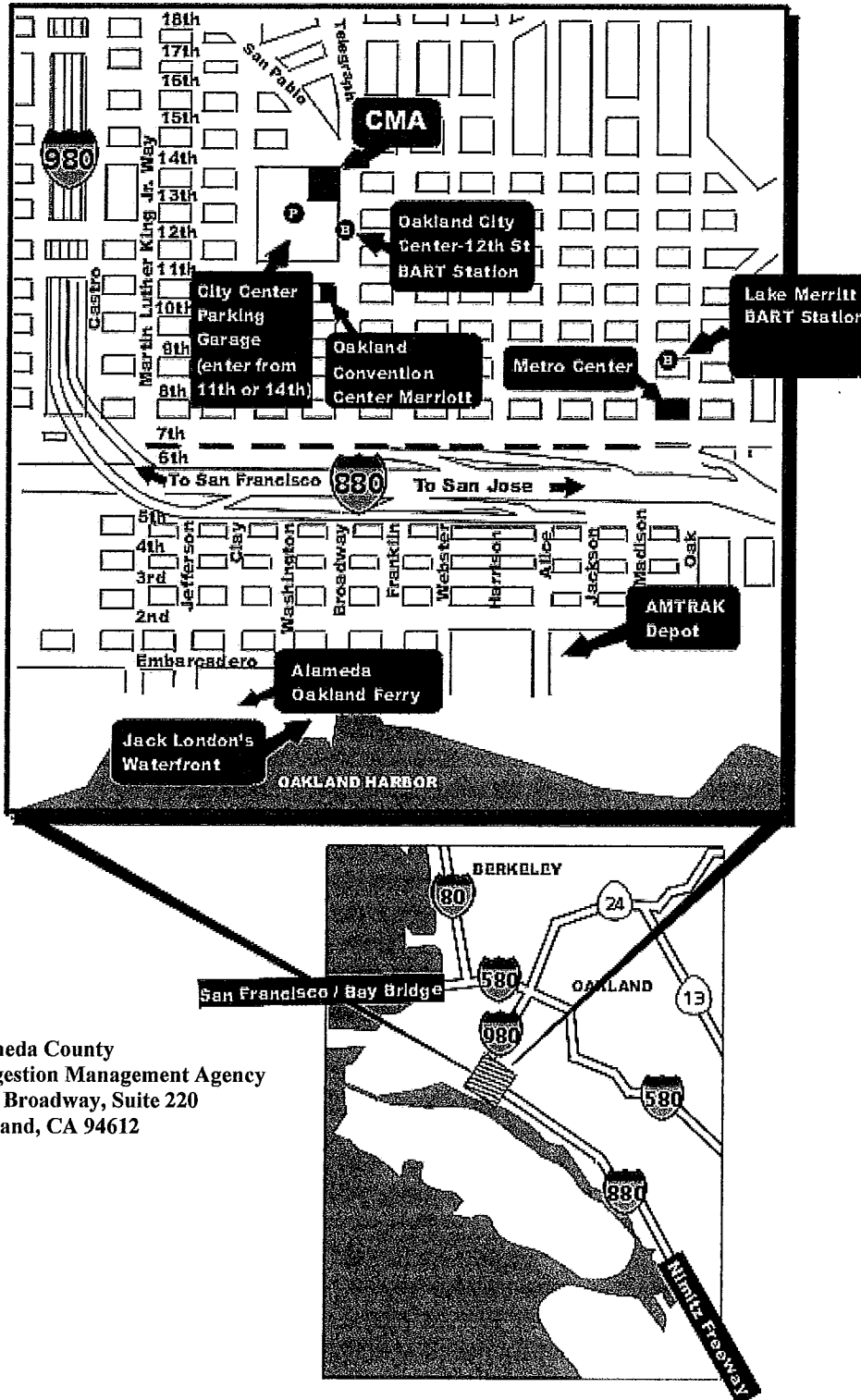
- (#) All items on the agenda are subject to action and/or change by ACTAC.
- (+) At the meeting CMA staff will not review the contents of written communications included in the Consent Calendar. Acceptance of the Consent Calendar implies understanding of its contents and approval of items, as appropriate. You are encouraged to read the materials in advance of the meeting.
- * Attachments enclosed.
- ** Verbal presentation or materials will be available at the meeting.
- ✓ Materials are enclosed as a separate attachment to the agenda.

PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH ENVIRONMENTAL SENSITIVITIES MAY ATTEND.



ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov



Alameda County
Congestion Management Agency
1333 Broadway, Suite 220
Oakland, CA 94612

Public Transportation Access

BART: City/Center 12th
Street Station

AC Transit:

Lines 1,1R, 11, 12, 13, 14,
15, 18, 40, 51, 63, 72, 72M,
72R, 314, 800, 801, 802,
805, 840

Auto Access

- Traveling South: Take 11th
Street exit from I-980 to
11th Street
- Traveling North: Take 11th
Street/Convention Center
Exit from I-980 to 11th
Street
- Parking:
City Center Garage –
Underground Parking,
enter from 11th or 14th
Street

**ALAMEDA COUNTY TECHNICAL ADVISORY COMMITTEE
MINUTES OF JANUARY 6, 2009
OAKLAND, CA**

1.0 PUBLIC COMMENTS

There were no public comments.

2.0 CONSENT CALENDAR

2.1 Minutes of November 4, 2008

2.2 Deputy Director's Report

A motion was made by Carmichael-Hart to approve the consent calendar; Odumade made a second. The motion passed unanimously.

3.0 ACTION ITEMS

3.1 TOD Quarterly Update

Stark requested ACTAC to approve the Transit Oriented Development (TOD) Quarterly Fund Monitoring and Project Status Report. The Committee was advised that the report provides project and funding status of 10 Transit Oriented Development projects identified in the Countywide Transportation Plan (CTP): MacArthur, W. Oakland, Oakland Coliseum, Ashby/Ed Roberts Campus, San Leandro, Union City, Warm Springs, South Hayward and Fruitvale Phase II. A motion was made by Carmichael-Hart to approve the recommendation for approving the Transit Oriented Development (TOD) Quarterly Fund Monitoring and Project Status Report; a second was made by Baracker. The motion passed unanimously.

3.2 Federal Economic Recovery Legislation

Todd informed ACTAC that there was no action required at this time regarding this item. Fay provided some information on the status of the proposed legislation.

4.0 NON-ACTION ITEMS

Staff recommended moving to **Agenda Item 4.3**. The committee agreed.

4.3 Transportation for Clean Air (TFCA) Program: FY 2009/10 Call for Projects

Taylor requested ACTAC to review the schedule and draft fund estimate for the FY 2009/2010 TFCA program. ACTAC was informed that a call for projects was released on December 22, 2008 and applications will be due by January 30, 2009. Taylor also informed ACTAC that the BAAQMD is currently revising the TFCA Program Manager administrative procedures that should allow for program approval and agreement execution by June 30, 2009. This should allow projects that are approved in the FY 2009/10 program to be initiated earlier. Taylor introduced Andrea Gordon of the Bay Area Air Quality Management District (Air District) to provide any clarification or to respond to questions regarding the FY 2009/10 Call for Projects. This item was presented for information only.

4.1 Monitoring Reports

4.1.1 State Transportation Improvement (STIP) Program: Timely Use of Funds Report

James O'Brien of Advance Project Delivery requested ACTAC to review the project specific information included in the report. Project sponsors were requested to provide documentation related to the status of the required activities shown on the report by Friday, January 16th. This information will be the basis of the STIP At Risk Report brought to the committees and the Board in February. This item was presented for information only.

**4.1.2 Federal Surface Transportation/ Congestion Mitigation
and Air Quality (STP/CMAQ) Program: Timely Use of Funds Report**

James O'Brien of Advance Project Delivery requested ACTAC to review the project specific information included in the report. Project sponsors were requested to provide documentation related to the status of the required activities shown on the report by Friday, January 16th. This information will be the basis of the Federal At Risk Report brought to the committees and the Board in February. This item was presented for information only.

4.1.3 CMA Exchange Program: Preliminary Quarterly Status Report

James O'Brien of Advance Project Delivery requested ACTAC to review the project specific information included in the report. Project sponsors were requested to provide documentation related to the status of the projects on the report by Friday, January 16th. This information will be the basis of the CMA Exchange Program Quarterly Status Report brought to the committees and the Board in February. This item was presented for information only.

4.1.4 Transportation for Clean Air (TFCA) Program: Timely Use of Funds Report

Taylor requested ACTAC to review the specific information included in the report. Project Sponsors were requested to provide documentation related to the status of the projects on the report by Friday, January 16th. This information will be the basis of the TFCA At Risk Report brought to the committees and the Board in February. This item was presented for information only.

**4.2 Congestion Management Program: Quarterly Update of the Land Use Analysis Program
Element**

Stark requested ACTAC to review the list of projects and 1) verify all projects are included; 2) inform staff if projects are complete; and 3) confirm that the information presented is accurate. The deadline for responses to the CMA is January 29, 2008. The list of projects is part of the quarterly update of the Land Use Analysis Program element of the Congestion Management Program (CMP). The adopted CMP requires that the Land Use Analysis Program be carried out as part of the annual conformity process. The quarterly update of the Land Use Analysis Program Tier 1 requirements helps us ensure that the jurisdictions are in conformance. This item was presented for information only.

**4.4 Local Streets and Roads (LS&R):
Needs and Revenue Survey, Performance Measures and Allocation Formula**

Theresa Romell of MTC provided information on the biennial LS&R Needs and Revenue Survey and the current LS&R performance measures methodology and allocation formula.

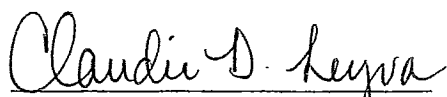
5.0 LEGISLATION ITEMS

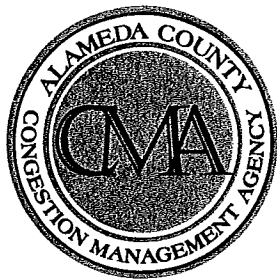
No new information to report.

6.0 OTHER BUSINESS/ADJOURNMENT

NEXT MEETING: - February 3, 2009, CMA Office, 1333 Broadway, Suite 220, Oakland, CA 94612.

Attest By:


Claudia D. Leyva, Secretary



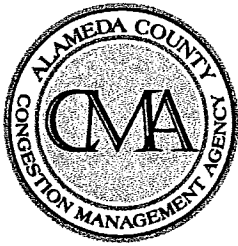
ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

ALAMEDA COUNTY TECHNICAL ADVISORY COMMITTEE
JANUARY 6, 2009
ROSTER OF MEETING ATTENDANCE
CMA COMMITTEE ROOM, OAKLAND, CALIFORNIA

NAME	JURISDICTION/ ORGANIZATION	PHONE #	E-MAIL
1. Claudia Leyva	ACCMA	(510) 836-2560	CLEYVA@ACCMA.CA.GOV
2. Ruben IZON	Alameda Co. PW	(510) 670-6470	rubeni@acpw.org
3. Keith R. Cooke	San Leandro	510-577-3434	KCOOKE@ci.san-leandro.ca.us
4. Gabe Baracker	Piedmont	510-420-3050	gbaracker@ci.piedmont.ca.us
5. ALEIDA ANDRINO-CHAVEZ	ALBANY	510-528-5759	achavez@albanyca.org
6. Frank Furger	CMA staff	350-2316	FFurger@accma.ca.gov
7. Dennis Fay	"		
8. Matt Todd	"		
9. OBAD KHAN	City of Alameda	510-749-5926	OKHAN@ci.alameda.ca.us
10. Kunle Odumade	Fremont	510-494-4746	Kodumade@ci.fremont.ca.us
11. Diane Stark	ACCMA staff		
12. Beth Walukas	ACCMA	510/350-2326	bwalukas@accma.ca.gov
13. Alan Leo	BART	510-464-6171	ALEE1@bart.gov
14. Melissa Morton	City of Dublin	925-833-6636	melissa.morton@ci.dublin.ca.us
15. SOREN FAJCAN	NEWARK	510-578-4286	soren.fajcan@newark.org
16. MAHENDRA PATEL	LIVERMORE	925-960-4552	MNPATEL@ci.LIVERMORE.CA.US
17. KEN ROSS	LIVERMORE	" " - 4512	keross@ci.livermore.ca.us
18. Tina Spencer	ACTRANSIT	510.891.4754	tspencer@actransit.org
19. Matt Nichols	Berkeley	510-981-7068	mnichols@ci.berkeley.ca.us
20. BOB ROSEVEAR	CALTRANS	510-786-5844	ROBERT.ROSEVEAR@DOT.CA.GOV

21. RORY Carmichael-Hart Hayward (510) 583-4781 rory.carmichael-hart@hayward-ca.gov
22. ANDREA GORDON - BAAQMD (415) 749-4940 agordon@baaqmd.gov
23. Theresa Romell - MTC (510) 817-5772 tromell@mtc.ca.gov
24. VIVEK BHAT CMA STAFF
25. JACKI TAYLOR CMA STAFF
26. Henry Louie City of Union City, 510.675.5301
- 27.
- 28.
- 29.
- 30.
- 31.
- 32.
- 33.
- 34.
- 35.
- 36.
- 37.
- 38.
- 39.
- 40.
- 41.
- 42.
- 43.
- 44.
- 45.
- 47.
- 48.



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

*February 3, 2009
Agenda Item 2.2*

Memorandum

DATE: January 27, 2009
TO: ACTAC
FROM: Frank R. Furger, Chief Deputy Director
SUBJECT: Deputy Director's Report

Transportation Bond Measure Projects

I-580 Eastbound HOV Lane Project – The contractor for the first contract has completed work in the median and traffic has shifted in order for the outside widening to begin. The second contract received a California Transportation Commission (CTC) allocation of funds at the October meeting and was advertised on January 5, 2009. The CMA is negotiating a contract with the design consultant to prepare the project development package for the auxiliary lanes between Isabel and North Livermore Avenue and North Livermore Avenue and First Street.

I-580 Westbound HOV Lane Project – The draft Project Report and draft Environmental Document are being reviewed by Caltrans. The design phase of this project began in June 2008. The ACCMA has reviewed the preliminary design package (35 percent PS&E). The CMA and the consultant are preparing a strategy to split the project into smaller construction contracts. The CMA is preparing a corrective action plan to remove the bus ramp from the project scope for review by the CTC.

I-580/Route 84/Isabel Interchange – This project, sponsored by the City of Livermore, received \$68 million from the CMIA bond fund program. The project was split into three smaller contracts. Contract one, administered by Caltrans received an allocation of construction funds from CTC in October 2008. The CTC allocated the construction funds for the two contracts administered by the City of Livermore at its December 2008 meeting. The three contracts were advertised early this month.

I-880 Southbound HOV Lane Extension (Hegenberger to Marina) – Environmental and preliminary Engineering services are ongoing. A 35 percent submittal package has been completed. The project will be divided into two construction packages to attract more bidders.

At the request of the City of San Leandro, the ACCMA is overseeing the Marina Boulevard Interchange Project Study Report (PSR).

I-80 Integrated Corridor Mobility (ICM) Project – A notice to proceed has been issued to the design consultant to continue the project development. Meetings with stakeholders are being held to define TLSP functional requirements. The data collection plan was approved and is currently being implemented. A corrective action plan addressing the schedule revision was circulated to Caltrans, MTC and the CCTA and will be submitted to the California Transportation Commission (CTC). A 20 member Technical Advisory Committee (TAC) has been formed for the project and the first meeting was held in November 2008.

I-880 North Safety and Operational Improvements at 23rd/29th Avenues – In September 2008, a consultant contract was issued for preparation of the Project Report and Environmental Document. Preliminary engineering and environmental technical studies have commenced. A Value Analysis study was performed in December 2008.

Status of Corridor Studies/Projects

I-680 Express Lane Project – The CMA has partnered with Caltrans on the design of this project. The project has been split into six contracts: three roadway contracts, one landscape contract, an environmental mitigation contract and a system integrator contract. Bay Cities, the contractor for the first contract, began the first stage of construction by widening the freeway in the median.

Contracts #2 and #3 were advertised in September and bids were opened on December 10, 2008 and on December 16, 2008, respectively. Following review, and resolution of the State's fiscal problems, the contracts will be awarded to the lowest responsible and responsive bidder.

A contract has been executed with Electronic Transaction Consultants (ETC) for the System Integration work on the Express Lane project. Notice to proceed with Phase I of the contract was issued earlier this month.

I-580 Traffic Management Plan Project – The Center-to-Center Program communication hubs project was awarded to DKS Associates. This communication package will link various Transportation Management Centers in the Bay Area which include communication centers at the Metropolitan Transportation Commission (MTC) and Alameda County SMART Corridors. The Software Integration Package was awarded to Irvine Global Consulting which will be completed in April 2009. The integration will link cameras, detectors and changeable message signs along I-580 with communication centers at the Cities of Dublin, Livermore, Pleasanton and Alameda County SMART Corridors. The project is also installing ramp metering on Grant Line Road, North Flynn Road and Portola Avenue, funded from a MTC grant.

I-580 Corridor ROW Preservation – The CMA consultant prepared environmental documents (Categorical Exemption) for six properties that are currently available for acquisition. Upon completion of the funding agreement with ACTIA, the CMA will begin discussions with Caltrans to establish a partnership agreement for this project.

I-580 Westbound Auxiliary Lane Project – This ACTIA Measure B funded project consists of two westbound I-580 auxiliary lane segments from Airway Boulevard to Fallon Road and from Fallon Road to Tassajara Road. ACTIA is the lead agency for the environmental phase and has completed the NEPA environmental document to clear the Fallon to Tassajara Road auxiliary lane segment. CMA's consultant is responding to Caltrans comments on the 95% PS&E. An amendment to the project specific agreement with ACTIA is underway.

I-580 Eastbound High Occupancy Toll (HOT) Lane: Technical Studies and Preliminary Engineering – Preliminary Engineering and preparation of the Environmental Document began in July 2008. The consultant is addressing Caltrans' comments on the traffic operations analysis report. A contract change order to install the infrastructure of the civil elements of HOT Lane was issued to the EB HOV project.

I-680/I-880 Cross Connector Project – Team meetings and technical studies are currently on hold pending agreement with Caltrans regarding project oversight support.

I-580 Sound Wall Design – San Leandro and Oakland – The San Leandro soundwall Final Design Package is anticipated to be approved by Caltrans in late January 2009. All temporary construction easements from property owners have been obtained. The project is scheduled to be advertised in March 2009.

I-880 Corridor System Management Plan – The I-880 Corridor System Management Plan (CSMP) TAC met on November 10, 2008. The results of the scenario analysis proposed to improve the performance of the corridor were discussed. The consultant team has been working since then to incorporate TAC input. This study, sponsored by Caltrans, will provide a detailed evaluation of the I-880 Corridor to determine what transportation strategies make the most sense and when they should be implemented.

I-580 Corridor System Management Plan – Information on the I-580 East Corridor System Management Plan (CSMP) was presented to ACTAC at its November meeting. As a follow-up, a corridor stakeholder meeting will be held on January 27, 2009 at 9:30 a.m. to discuss development of the CSMP. The CSMP is a requirement of the Corridor Mobility Improvement Account (CMIA) I-Bond funding, and as a result is a requirement for the CMIA-funded improvement projects along the I-580 Corridor in Alameda County. An additional stakeholder meeting will be held in April 2009.

SR 24 Corridor System Management Plan – Information on the SR 24 Corridor System Management Plan (CSMP) was presented to ACTAC at its November meeting. The Existing Conditions Technical (ECT) Memorandum is being finalized and model development is in progress. Stakeholders in Contra Costa County are meeting on February 3, 2009 to review the ECT Memorandum results. The majority of the improvements are in Contra Costa County, so a stakeholder meeting will be held in Alameda County once the draft mitigation strategies are completed. A presentation on the ECT Memorandum results and the draft mitigation strategies are expected to be presented to Alameda County and Contra Costa jurisdictions in March 2009.

Ardenwood Park & Ride Lot Project – Construction of the Park and Ride Lot began on September 18, 2008 and completion is anticipated in April 2009. Demolition of existing facility is completed. A building permit was issued on January 12, 2009 and construction has resumed.

BART to Warm Springs – Final Design on the Fremont Central Park Subway ("Subway") contract is nearing completion. Utility relocation agreements and a UPRR Construction and Maintenance Agreement are now in place. RWQCB certification, permits from the US Army Corps of Engineers and California Dept of Fish & Game, and right-of-way certification were approved in December 2008. Subject to funding availability, the Subway contract will be advertised for construction in February 2009. Preliminary engineering on the Line, Track Station and Systems ("LTSS") contract continues with a 75 percent design review submittal anticipated in late December. A Request for Qualifications for the LTSS contract is expected to be issued early in 2009, followed by a Request for Proposal in the summer of 2009.

The project team recently completed a constructability study for the optional Irvington Station, which may be added on an "in-fill" basis (subject to availability of funding from the City of Fremont) to the operating Warm Springs extension. Following construction and a program of start-up testing, BART expects to begin service to Warm Springs in 2014.

BART to Silicon Valley (Silicon Valley Rapid Transit Corridor-SVRTC) –The Draft Environmental Impact Statement (EIS) is expected to be available for public review in March 2009 with the Final EIS to be circulated in January 2010.

Caldecott Tunnel 4th Bore – The Final Environment Document for the project is available for review on the project website at: www.dot.ca.gov/dist4/caldecott/. CMA staff continues to coordinate with Caltrans on the project delivery through the Project Leadership Team (PLT) and the Executive Steering Committee (ESC). Project advertisement is scheduled for February 2009.

Dumbarton Rail Corridor – The Draft EIR is progressing and is expected to be released by spring 2009. A PAC meeting is scheduled on February 23, 2009, and agenda items include updates on RM2 funding reallocation, interim bus enhancement plan, and negotiation with UPRR on right of way acquisition.

Grand/MacArthur Corridor Transit Enhancements – This project is a key first step towards bringing major transit improvements to the Grand Avenue/MacArthur Boulevard corridor. The limit of this corridor is from Eastmont Mall to the Transbay Terminal in San Francisco. This SMART/Bus Rapid Transit (BRT) Corridor implementation will be modeled after the existing San Pablo Avenue and International/Telegraph SMART/BRT Corridors. On July 31, 2008, the CMA Board awarded the Grand/MacArthur Corridor Transit Enhancement Project construction contract to Ray's Electric, the lowest responsive bidder. Construction started September 22, 2008 with a completion date in June 2009.

SMART Corridors Program – CMA's SMART Corridors partnership includes 29 public agencies. The CMA provides video and traffic data to the public and to transportation managers as well as emergency service providers in real-time. The public website address for the SMART Corridors is: <http://www.smartcorridors.com>. The CMA is working with the Alameda County

Public Works Agency on the implementation of Transportation Management Centers (TMC). CMA is also leading the project to implement ITS on Webster Avenue in the City of Alameda. CMA staff is also managing various contracts to operate and maintain SMART Corridors components.

San Pablo Avenue Rapid Bus Stop Improvements - The CMA is taking the lead in implementing approximately \$2.6 million in improvements to the Rapid Bus stops in Alameda County funded through AC Transit using Measure B funds. At the request of the cities, the CMA and the funding agencies have agreed to implement streetscape amenities as an alternative to the replacement of crosswalks. This will extend the project completion date to June 2009. A public meeting was held on December 11, 2008 in Berkeley to inform the residents and businesses about the project.

State Route 84 HOV Extension – Dumbarton Corridor – The HOV lane was open to traffic on September 5, 2008 and the project closeout is underway.

Central Alameda County Freeway System Study – A draft Project Initiation Document (PID) is being finalized. The next Policy Advisory Committee (PAC) meeting is anticipated to be held in February 2009 to release the Local Alternative Transportation Improvement Program (LATIP) and supporting documentation for local and California Transportation Commission approval. After PAC approval of the submittal package is obtained, local approvals will be sought similar to the process used for the Financially Unconstrained LATIP.

MTC's Lifeline Transportation Program –MTC's Programming and Allocations Committee has forwarded the Tier 1 Lifeline Program of Projects recommended by the CMA Board to the full Commission for their approval on January 28. The complete Tier 1 program cannot go forward until the State approves the STA budget. The intent of the Lifeline Transportation Program is to fund projects that increase transportation mobility for low income residents in Alameda County.

Berkeley/Oakland/San Leandro BRT – The Final EIS/EIR is being prepared. The BRT TAC met on January 22, 2009 to discuss ways to move the project forward, overall project definition and organization, and future Policy Steering Committee meetings. The next TAC meeting will be on 19, 2009 at 9:00 a.m. The BRT Policy Steering Committee will meet on February 17, 2009 at 3:30 p.m.

Transportation and Land Use Work Program – CMA staff is discussing TOD TAP scopes with two jurisdictions. Staff is also coordinating within the county to determine how to integrate TOD into climate change goals..

Community Based Transportation Plan – The City of Alameda Community Based Transportation Plan consultant team is initiating community outreach in January to February 2009.

Guaranteed Ride Home Program – The draft program evaluation, by the CMA Board, will be discussed and recommended for approval at the February committee and Board meetings. In the most recent month, two new employers and 91 new employees enrolled in the program. During this time five trips were taken, including two rental car trips. The average cost per taxi trip is

\$83.24 and the average trip length is 39.4 miles. The average one-way trip distance for a rental car ride is 48 miles. The average savings for a rental car ride compared to a cab is \$72.80 per ride.

Truck Demand Model – The Task Force met on January 20, 2009 to discuss data collection and proposed uses for the Truck Travel Demand Model. The next Task Force meeting is on February 17, 2009.

Update of the Countywide Travel Demand Model – The updated model with the P2007 land use is available. Staff is reviewing the documentation. The model plots and documentation will be posted on the website in February 2009.

Truck Parking Facility Feasibility and Location Study – The Final Report was approved by the Board at its December 2008 meeting. The Final Report will be posted on the website in February 2009. Staff will be preparing an Implementation Plan for Board consideration by June 2009.

Update on Climate Action Activities

As follow up to the December 2008 CMA Board retreat, staff is preparing draft Climate Action priorities to review with the CMA Board as well as investigating ways to strengthen the Land Use Analysis Program and Transportation Demand Management elements of the CMP to address climate change. The CMP elements will be updated as part of the on-going 2009 CMP update. The Board will review this information at its March 2009 meeting. Staff attended a Climate Change Forum hosted by the County. At the meeting, the CMA was requested to co-host a follow up meeting on transportation and climate change in conjunction with ACTIA and Supervisor Haggerty's office. Since, the CMA has been hosting climate change workshops focusing on transportation and land use for the jurisdictions since November 2008, it was agreed that this venue would be expanded to incorporate the outcomes of the County's Climate Change Forum. The first meeting of the expanded group is being scheduled for early March. The next Workshop meeting will be February 3, 2009 at noon.



ANNOUNCEMENT: Call for Cycle 8 State-legislated Safe Routes to School projects

Posted: January 15, 2009

Application Submittal Deadline: April 15, 2009

What is the State-legislated Safe Routes to School (SR2S) Program?

A reimbursement funding program for reducing injuries and fatalities through capital projects that improve safety for children in grades K-12 who walk or bicycle to school.

How much funding is available?

\$24.25M in State funds was approved in the FY 2008/09 State budget. However, double that amount - \$48.50M worth of projects will be selected in Cycle 8. This multi-year approach is being implemented to 1) fund projects that are ready to go first, 2) allow better planning for projects that are selected for the following year, 3) minimize workload for District and Headquarters staff, and 4) improve chances of continued funding for the SR2S program during the budget development process if decision-makers are aware that projects have already been selected and ready for funding.

How are projects selected?

Caltrans Districts are apportioned funds based on student enrollment. District review committees will score and rate applications using standardized evaluation forms furnished by Caltrans Headquarters and develop two lists. Once projects are selected and prioritized, Districts will then determine which projects will be placed on the Tier I list (those that are ready to go now), and on the Tier II list (those that are selected for future funds) based on the project's delivery schedule. Projects in Tier I will be funded with FY 08/09 funds up to FY08/09 apportionment level, while Tier II projects will be funded when the next round of funding becomes available. Caltrans Headquarters will validate District selections and compile a statewide list of selected projects for each cycle for Director approval. Districts will notify all applicants of the results.

Who is eligible to apply?

Any incorporated city or county

What types of projects are eligible?

Capital projects must fall under the broad categories of pedestrian facilities, traffic-calming measures, installation of traffic control devices, construction of bicycle facilities, and public outreach/education/enforcement. See guidelines for examples. Up to 10% of the construction cost can fund an education/encouragement/enforcement element.

Is there a local match required, and what is the maximum amount of funding that can be requested?

There is a 10% local match required; \$900,000 is the maximum amount that can be requested.

Where are the guidelines and applications posted, and how can I get more information?

www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm or contact: Joyce Parks, Safe Routes to School Coordinator at Caltrans Headquarters at: (916) 653-6920 or at: joyce_parks@dot.ca.gov

Where do I send my application(s)?

Original and 1 copy must be sent to your Caltrans District Local Assistance Engineer (DLAE) by the deadline. Applications postmarked on the deadline are acceptable. DLAE information is available at: www.dot.ca.gov/hq/LocalPrograms/dlae.htm

This page intentionally left blank.



**CALIFORNIA DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PLANNING GRANTS
FISCAL YEAR 2009-2010
NEW APPLICATION AND WORKSHOPS**

- Environmental Justice: Context-Sensitive Planning
- Community-Based Transportation Planning
- Partnership Planning (FHWA)
- Transit Planning (FTA Section 5304)
 - Statewide Transit Planning Studies
 - Transit Technical Planning Assistance
 - Transit Professional Development

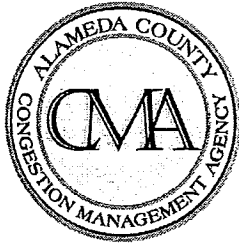
BY: _____

**Application
Deadline
April 1, 2009**

The Fiscal Year 2009-2010 Transportation Planning Grant application package and a list of workshops in your area is now available on the California Department of Transportation, Division of Transportation Planning's website at <http://www.dot.ca.gov/hq/tpp/grants.html>

To request a grant application by mail, please call *Suzanne De Foor* at (916) 653-8697 or email her at *Suzanne_De_Foor@dot.ca.gov*.

This page intentionally left blank.



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

February 3, 2009
Agenda Item 3.2

Memorandum

Date: January 26, 2009
To: ACTAC
From: Diane Stark, Sr. Transportation Planner
Subject: Guaranteed Ride Home (GRH) Program Evaluation

Action Requested

ACTAC is requested to recommend Board approval of the Program Evaluation of the Guaranteed Ride Home (GRH) Program. The Program Evaluation will be e-mailed to ACTAC by January 30, 2009, and will be distributed at the ACTAC meeting. At its May 22, 2008 meeting, the CMA Board recommended that an independent evaluation of the Guaranteed Ride Home Program be completed and that alternatives be developed and evaluated for participating employers to contribute towards funding the program. The program evaluation assesses the GRH program and operating principles and compares the principles, budget, funding sources, and program elements to other county programs, and reviews alternative funding mechanisms to support the program. The following tiered recommendations are made: 1) Continue to rely exclusively on TFCA grants to fund the GRH Program for now, 2) Merge the GRH program with other GRH programs in the Bay Area, 3) Expand the GRH program into a comprehensive Transportation Demand Management (TDM) program (pending new funding), 4) Require employers to contribute toward the cost of the GRH program (after certain conditions are in place).

Next Steps

Submit Draft Program Evaluation to the Plans and Programs Committee and the CMA Board for approval at their February meeting.

Discussion

In May 2008, as part of their action to accept the 2007 Annual Evaluation Report for the Guaranteed Ride Home Program (GRH), the Board directed staff to conduct an independent review of the Guaranteed Ride Home Program. They asked that the review include a discussion of ways to transition employers from Transportation Funds for Clean Air (TFCA) funding for rides to the employers paying for rides for their registered employees.

A consulting firm, Eisen/Letunic, was hired to complete the program evaluation. The evaluation had four components:

- Compare the GRH program to other County Programs,
- Assess the historical performance of the program against the program's original guiding principles,
- Evaluate the effectiveness of the surveys and make recommendations for improvement, as needed, and
- Review alternative funding strategies for the program.

Comparing GRH to Other Programs

The GRH program was compared to eight other GRH programs on a number of performance measures. Four of the programs were county-level programs in the Bay Area, one served four counties in southern California, and three were in other states: King County, Washington; Boston; and Washington D.C.. The comparative analysis noted the following highlights:

- Minimum # Employees per Employer: The CMA's program is the only one that requires employers to be of a minimum size (i.e. a minimum number of employees per employer).
- Costs of Program: It is very difficult to compare the costs of the CMA's program to others because it is the only stand-alone program. That is, it is not part of a larger Transportation Demand Management (TDM) package that includes vanpools, carpools, and bicycling and walking promotions. The annual cost appears to be within the range of other programs, if you could split out the GRH portion of the program
- Funding Sources: The GRH programs that were reviewed were funded either solely through public sources, such as TFCA and local sales tax; a mixture of public funding and employer contributions; or solely through employer contributions. A more detailed discussion of funding is included on the following page under "Alternative Funding Strategies."
- Supportive TDM Programs: All other GRH programs reviewed offered additional TDM programs and services. These include offering financial incentives for using transit, vanpools and carpools; ridesharing and ride-matching services; and promotions for walking and bicycling.

Annual Survey Instrument Effectiveness

The evaluation reviewed the survey instrument and made recommendations to improve its effectiveness. Recommended additions, which asked employees and employers how they valued the program were made and are being incorporated into this year's survey.

Program Principles

The Board adopted three program principles when the Guaranteed Ride Home Program was launched. The consultant was asked to evaluate how well the Program was meeting the intent of the principles. The following observations were made:

Principle 1: Maximize shift from driving alone to transit, carpooling, bicycling and walking

The evaluation of this principle was based on two performance measures: 1) effectiveness in changing commute behavior of program participants, and 2) reductions in emission of air quality pollutants. To evaluate these measures, GRH annual surveys and the Bay Area Air Quality

Management District's (the Air District) evaluation of the GRH program for its funding were reviewed. The surveys demonstrated a shift from driving alone to using alternative modes of transportation. Furthermore, the Air District found that the GRH program was more than twice as cost effective as other projects under the ridesharing category applying for TFCA funds. The Air District bases its estimates of emission reduced on a project's potential to encourage a shift in commuting behavior away from single occupancy vehicles.

Principle 2: Determine value of GRH to employers and employees

The GRH program collects information on the satisfaction of employees and employers in using the program. Overall, users of the program are consistently satisfied with the program. However, the survey does not collect quantitative or qualitative information on the value of the program on time or monetary savings. The program evaluation recommends changing survey questions to better quantify how employees and employers value the program. These questions are being added to this year's survey.

Principle 3: Develop a sustainable program (if possible)

The GRH program has successfully secured funding from the Air District's TFCA program for the past 10 years. The GRH program scores very highly with the Air District's TFCA program and is one of five GRH programs in the Bay Area (out of six programs) that receive TFCA funding. Although it has remained sustainable in doing so, it has relied on a sole funding source. Therefore, alternative funding strategies were evaluated and are presented below.

Alternative Funding Strategies

The evaluation reviewed alternative funding strategies with the goal of shifting from the Air District's funds to include employer contributions. The evaluation included a review of 11 other programs.

All but one of the six Bay Area programs are funded at least in part through TFCA funds. Alameda County and Santa Rosa are funded entirely through TFCA grants. In addition to TFCA funds, other public fund sources used for the programs include half-cent sales tax (Contra Costa and Solano; San Francisco) and CMAQ funds (Solano/Napa). San Mateo County is the only Bay Area program that does not receive TFCA funding and relies primarily on the local half-cent sales tax with some employer contributions

Outside of the Bay Area, public funded GRH programs include Southern California, which is funded by general funds from four public agencies, sales tax and TFCA funds. Austin is funded by sales tax and an individual annual participant fee. Washington D.C. is funded by contributions from the Council of Governments and several Departments of Transportation.

The two programs fully funded by employers were King County, Washington and Boston. King County has state legislation that support employers funding the program. Boston was part of a TMA fee for employers. Both programs also included a range of TDM programs in addition to the GRH program.

Based on a review of funding strategies for other programs, the CMA could use one of the following funding strategies:

- 1) Continue to obtain funding from TFCA,
- 2) Obtain funding from a mixture of public and private sources. The public sources could be expanded to other sources, such as the local transportation tax; the private source would be employer contributions, or
- 3) Fund the program entirely from employer fees.

Because the CMA program is a stand alone program that does not include any other complementary TDM programs, such as those that the other programs with employer contributions offer, and because we have no legislation to support employer based programs, it is not recommended at this time that employers contribute to funding the GRH program. Instead, the following, tiered recommendations are made:

Program Recommendations:

- 1) Continue to rely exclusively on TFCA grants to fund the GRH Program.

The evaluation recommends continuing to fund the program through TFCA grants for now. This is because the GRH program competes for TFCA grants and is one of six programs funded through this program. This, coupled with not offering any other TDM program for employers makes it difficult to get other funds solely for the GRH program.

- 2) Merge the GRH program with other GRH programs in the Bay Area.

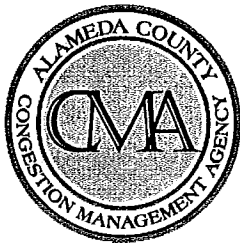
Merging the program would provide economies of scale in marketing, and would allow the opportunity to incorporate additional commute alternatives. Furthermore, GRH programs in other counties benefit some employees who work in those counties but live in Alameda County.

- 3) Expand the GRH program into a comprehensive TDM program

In light of the fact that every other GRH program is part of a larger TDM package of programs; the opportunity for economies of scale in administering the program; as well as the combined effect of further reducing single occupancy vehicle (SOV) usage through a package of TDM programs, the evaluation recommended expanding the GRH program into a comprehensive TDM program. This would also have the benefit of fulfilling the TDM requirement of the Congestion Management Program, and would provide alternatives to the SOV, reduce vehicle miles traveled, and help in reducing greenhouse gases. New funding would be required to implement this recommendation.

- 4) Require employers to contribute toward the cost of the GRH program (after certain conditions are in place).

Requiring an employer contribution could result in some employer attrition in the program. The other counties that do charge employers offer a range of TDM programs. Also at this point, the Air District has consistently highly ranked and funded the GRH program. Prior to charging employers, the evaluation recommends that the program add a more robust TDM program. That should be preceded by employer surveys about contributions to the program and stronger incentives for employers to provide commute alternative benefits for their employees.



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

February 3, 2009
Agenda Item 3.3.1

Memorandum

DATE: January 23, 2009
TO: ACTAC
FROM: Matt Todd, Manager of Programming
RE: State Transportation Improvement Program (STIP): At Risk Report

Action Requested

ACTAC is requested to approve the attached At Risk Report for local projects programmed in the STIP Program.

Discussion

The Report, dated January 31, 2009, includes a total of 28 STIP projects being monitored for compliance with the STIP "Timely Use of Funds" provisions. Red zone projects are considered at a relatively high risk of non-compliance with the provisions. Yellow zone projects are considered at moderate risk, and green zone at low risk. The criteria for determining the project zones are listed near the end of the report. The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). A project may have multiple risk factors that indicate multiple zones. The risk zone associated with each risk factor is indicated in the tables. Projects with multiple risk factors are listed in the zone of higher risk.

The CMA requests copies of certain documents related to the required activities to verify that the deadlines have been met. Typically, the documentation requested are copies of documents submitted by the sponsor to other agencies involved with transportation funding such as Caltrans, MTC, and the CTC. The one exception is the documentation requested for the "Complete Expenditures" deadline which does not have a corresponding requirement from the other agencies. Sponsors must provide documentation supported by their accounting department as proof that the Complete Expenditures deadline has been met. Once the project sponsor provides a copy of the Final Invoice to the CMA, the project is moved to the list of Completed Projects at the end of the report.

The information presented in the report is based on the information made available to the CMA's project monitoring team. This information stems from the project sponsors as well as other funding agencies such as Caltrans, MTC and the CTC.

Attachment

This page intentionally left blank.

Red Zone Projects

Index	PP No.	Sponsor	Project Title							
	Source	Prog'd Amount	Phase	FY	Req'd Activity	Date	Zone	Notes	Prev	
		(\$x 1,000)				Req'd By			Zone	
1	2009C	AC Transit	Berkeley/Oakland/San Leandro Corridor MIS							
	RIP	\$2,700	Env	06/07	Complete Expend	6/30/09	R	\$2,700K Alloc'd 4/26/07	Y	
2	2009N	Alameda	Tinker Avenue Extension							
	RIP	\$4,000	Con	07/08	Award Contract	3/25/09	R	\$4M Alloc'd 9/25/08	R	
3	2009P	BART	Ala. Co. BART Station Renovation							
	RIP	\$3,000	Con	07/08	Award Contract	5/11/09	R	\$3M Alloc'd 12/11/08	R	
	RIP	\$248	PSE	07/08	Complete Expend	6/30/10	G	\$248 Alloc'd 9/5/07		
4	0057A	Caltrans	Caldecott Tunnel 4th Bore							
	RIP	\$2,000	PSE	08/09	Allocate Funds	6/30/09	R		NA	

Yellow Zone Projects

No Projects in Yellow Zone this Report

Green Zone Projects

Index	PP No.	Sponsor	Project Title							
	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone	
5	2009A	AC Transit	Maintenance Facilities Upgrade							
	RIP	\$3,705	Con	06/07	Accept Contract	3/7/10	G	\$3,705K Alloc'd 9/7/06 See Note 2	G	
6	2009B	AC Transit	SATCOM Expansion							
	RIP	\$1,000	Con	06/07	Accept Contract	3/7/10	G	\$1,000K Alloc'd 9/7/06 See Note 2	G	
7	2009D	AC Transit	Bus Component Rehabilitation							
	RIP	\$4,500	Con	06/07	Accept Contract	1/17/10	G	\$4.5M Alloc'd 7/20/06 See Note 2	G	
8	2009I	AC Transit	New Bus Component Rehabilitation Project							
	RIP	\$7,738	Con	07/08	Accept Contract	5/29/11	G	\$7,738 Alloc'd 5/29/08	R	
9	2009Q	AC Transit	Bus Purchase							
	RIP	\$14,000	Con	06/07	Accept Contract	4/12/10	G	\$14M Alloc'd 10/12/06 See Note 2	G	
10	2009X	AC Transit	Zero Emission Bus Project							
	RIP	\$7,810	Con	07/08	Accept Contract	3/20/11	G	\$7.81M Alloc'd 9/20/07 See Note 2	R	
11	00160	ACCMA	I-680 SB HOT Lane Accommodation							
	RIP	\$8,000	Con	07/08	Accept Contract	6/26/12	G	\$8M Alloc'd 6/26/08 42 months for Accept App'd by CTC	R	

Report Page 1 of 4

Green Zone Projects (Cont.)

Index	PP No.	Sponsor	Project Title	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
12	2179	ACCMA	Planning, Programming and Monitoring ¹									
		RIP			\$1,311	Con	07/08	Complete Expend	6/30/10	G	\$1,311 Alloc'd 7/26/07	G
		RIP			\$111	Con	06/07	Complete Expend	6/30/09	G	Expenditures Comp.	
		RIP			\$110	Env	05/06	Complete Expend	6/30/08	G	Expenditures Comp.	
		RIP			\$1,409	Con	08/09	Complete Expend	6/30/12	G	\$1,409 Alloc'd 7/24/08	
		RIP			\$1,209	Con	09/10	Allocate Funds	6/30/10	G		
		RIP			\$1,210	Con	10/11	Allocate Funds	6/30/11	G		
		RIP			\$1,000	Con	11/12	Allocate Funds	6/30/12	G		
		RIP			\$1,000	Con	12/13	Allocate Funds	6/30/13	G		
13	0062E	ACCMA	I-80 Integrated Corridor Mobility									
		RIP			\$954	Env	07/08	Complete Expend	6/30/10	G	\$954 Alloc'd 9/5/07 Contra Costa RIP	G
14	0044C	ACCMA	I-880 Reconstruction, 29th to 23rd									
		RIP			\$5,000	PSE	09/10	Allocate Funds	6/30/10	G		G
		RIP			\$7,000	Con	11/12	Allocate Funds	6/30/12	G		
15	0016V	ACTA	I-880/Mission Blvd, Phase 1B/2									
		RIP			\$10,000	Con	09/10	Allocate Funds	6/30/10	G		G
16	0081D	ACTA	Rte 84 Expressway - Fremont and Union City									
		RIP			\$9,300	Con	10/11	Allocate Funds	6/30/11	G		NA
17	0016U	ACTIA	I-580 Castro Valley I/C Improvements									
		RIP			\$7,315	Con	07/08	Accept Contract	6/26/11	G	\$7.315M Alloc'd 3/12/08	R
18	2009L	Alameda Co.	Vasco Road Safety Improvements									
		RIP			\$4,600	Con	07/08	Accept Contract	7/29/11	G	\$4.6M Alloc'd 2/14/08 Contract Award 7/29/08	R
19	1014	BART	BART Transbay Tube Seismic Retrofit									
		RIP			\$38,000	Con	07/08	Accept Contract	3/5/11	G	\$38M Alloc'd 9/5/07	R
20	2009Y	BART	Ashby BART Station Concourse/Elevator Imps									
		RIP-TE			\$1,200	Con	07/08	Accept Contract	1/22/12	G	\$1,200 Alloc'd 6/26/08 Sched for Awd 1/22/09	R
21	2009W	Berkeley	Ashby BART Station Intermodal Imps									
		RIP			\$4,614	Con	07/08	Accept Contract	12/26/11	G	\$4,614 Alloc'd 6/26/08	R
		RIP			\$1,500	Con	09/10	Allocate Funds	6/30/10	G	AB 3090 approved 8/28/08	
22	2014U	GGBHTD	SF Golden Gate Bridge Barrier									
		RIP			\$12,000	Con	11/12	Allocate Funds	6/30/12	G		NA
23	2009K	LAVTA	Satellite Bus Operating Facility (Phases 1 & 2)									
		RIP			\$1,500	Con	06/07	Accept Contract	9/10/10	G	Contract Awd 9/10/07	G
		RIP			\$4,000	Con	10/11	Allocate Funds	6/30/11	G		

Report Page 2 of 4

Green Zone Projects (Cont.)

Index	PP No.	Sponsor	Project Title							
		Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Zone
24	2100	MTC				Planning, Programming and Monitoring¹				
		RIP	\$113	Con	07/08	Complete Expend	6/30/10	G	\$113 Alloc'd 7/26/07	G
		RIP	\$110	Con	06/07	Complete Expend	6/30/09	G	Expenditures Comp.	
		RIP	\$110	Env	05/06	Complete Expend	6/30/08	G	Expenditures Comp.	
		RIP	\$113	Con	08/09	Complete Expend	6/30/12	G	\$113 Alloc'd 7/24/08	
		RIP	\$113	Con	09/10	Allocate Funds	6/30/10	G		
		RIP	\$113	Con	10/11	Allocate Funds	6/30/11	G		
		RIP	\$114	Con	11/12	Allocate Funds	6/30/12	G		
		RIP	\$114	Con	12/13	Allocate Funds	6/30/13	G		
25	1022	Oakland				Rte. 880 Access at 42nd Ave./High St., APD				
		RIP	\$5,990	R/W	07/08	Complete Expend	6/30/10	G	\$5.990M Alloc'd 12/13/07	Y
26	2100C1	Oakland				MacArthur Transit Hub Improvement, 40th St				
		RIP-TE	\$193	Con	07/08	Accept Contract	12/1/10	G	Alloc App'd 7/26/07	R
27	2100E	Oakland				7th St. / West Oakland TOD				
		RIP-TE	\$1,300	Con	09/10	Allocate Funds	6/30/10	G		NA
28	2110	Union City				Union City Intermodal Station				
		RIP	\$4,600	Con	07/08	Accept Contract	11/13/10	G	\$4.6M Alloc'd 9/5/07	R
		RIP	\$720	Con	05/06	Accept Contract	11/13/10	G	\$720K Alloc'd 11/9/06	
		RIP-TE	\$5,307	Con	05/06	Accept Contract	11/13/10	G	\$5,307K Alloc'd 11/9/06	
		RIP-TE	\$2,000	Con	06/07	Accept Contract	11/13/10	G	\$2,000K Alloc'd 11/9/06	
		RIP	\$9,787	Con	06/07	Accept Contract	11/13/10	G	\$9,787K Alloc'd 11/9/06	
		RIP	\$715	Con	11/12	Allocate Funds	6/30/12	G		

Notes:

- 1 PPM funds programmed in the Con phase are not subject to the typical construction phase requirements. Once PPM funds are allocated, the next deadline is "Complete Expenditures."
- 2 Transit projects receiving State-only funds are subject to project specific requirements included in agreements with Caltrans.

2008 STIP -Timely Use of Funds Provisions

The At Risk Report monitors the STIP Timely Use of Funds Provisions included in the current STIP Guidelines as adopted by the CTC. The current Timely Use of Funds Provisions are as follows:

Required Activity	Description
Allocation	For all phases, by the end (June 30th) of the fiscal year programmed in the STIP.
Construction Contract Award ¹	Within six (6) months of allocation.
Accept Contract	Within 36 months of contract award.
Complete Expenditures	For Env, PSE, & R/W funds, costs must be expended by the end of the second FY following the FY in which the funds were allocated.
Final Invoice (Final Report of Expenditures)	For Env, PSE, & R/W funds, within 180 days (6 months) after the FY in which the expenditure occurred. For Con funds, within 180 Days (6 months) of contract acceptance.

Zone Criteria

The At Risk Report utilizes the deadlines associated with each required activity of the STIP Timely use of Funds Provisions to assign a zone of risk. The following zone criteria was developed for each of these risk zones (Red, Yellow, & Green). For the Final Invoice, this activity is tracked but no zone of risk is assigned.

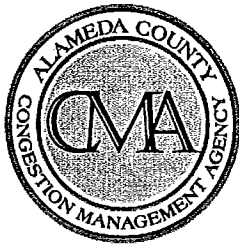
Required Activity	Criteria Timeframes for Required Activities		
	Red Zone	Yellow Zone	Green Zone
Allocation -Env Phase	within four months	within four (4) to eight (8) months	All conditions other than Red or Yellow Zones
Allocation -PS&E Phase	within six months	within six (6) to ten (10) months	All conditions other than Red or Yellow Zones
Allocation -Right of Way Phase	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Allocation -Construction Phase	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Construction Contract Award ¹	within six months	NA	All conditions other than Red or Yellow Zones
Accept Contract	within six months	within six (6) to twelve (12) months	All conditions other than Red or Yellow Zones
Complete Expenditures	within eight months	within eight (8) to twelve (12) months	All conditions other than Red or Yellow Zones
Final Invoice (Final Report of Expenditures)	NA	NA	NA

Other Zone Criteria

Yellow Zone	STIP /TIP Amendment pending
Red Zone	Extension Request pending

Notes:

¹ June 2006 CTC action, Resolution G-06-08, changed the construction contract award deadline from within 12 months of the Allocation date to within 6 months of the Allocation date.



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

February 3, 2009
Agenda Item 3.3.2

Memorandum

DATE: January 23, 2009
TO: ACTAC
FROM: Matt Todd, Manager of Programming
RE: Federal Surface Transportation Program/Congestion Mitigation Air Quality (STP/CMAQ) Program: At Risk Report

Action Requested

ACTAC is requested to approve the attached At Risk Report for local projects programmed in the Federal STP/CMAQ Program.

Discussion

The report, dated January 31, 2009, is intended to identify activities required to comply with the requirements set forth in MTC's Resolution 3606, the Regional STP/CMAQ Project Delivery Policy. There are 59 locally sponsored federally funded projects segregated by "zone." Red zone projects are considered at a relatively high risk of non-compliance with the provisions of Resolution 3606. Yellow zone projects are considered at moderate risk, and green zone at low risk. The criteria for determining the project zones are listed in Appendix A of the report.

The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). A project may have multiple risk factors that indicate multiple zones. The risk zone associated with each risk factor is indicated in the tables. Projects with multiple risk factors are listed in the zone of higher risk. Appendix B provides details related to the Resolution 3606 deadlines associated with each of the Required Activities used to determine which zone of risk a project is assigned to. Appendix C provides the date of the last invoice for projects with obligated funds. The deadline for submitting the environmental package one year in advance of the obligation deadline for right of way or construction capital funding is tracked and reported, but is not affiliated with any zone of risk.

Note that MTC recently revised Resolution 3606. For projects programmed with funding in federal FY 2008/09, the deadline to submit the request for authorization is February 1, 2009 and the obligation deadline is April 30, 2009.

The report is based on the information made available to the CMA's project monitoring team. This information stems from the project sponsors as well as other funding agencies such as MTC and Caltrans Local Assistance.

Attachment

This page intentionally left blank.

Red Zone Projects

Index	TIP ID	Sponsor	Project Title	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Prev Zone
1	ALA050036	ACCMA	SMART Corridors Operations & Management	CMAQ	\$283	Con	06/07	Obligate Funds	Note 1	R		R
				STP	\$135	Con	05/06	Liquidate Funds	09/07/12	G	\$135 Obligated 9/7/06	
				CMAQ	\$518	Con	07/08	Liquidate Funds	07/03/14	G	\$518 Obligated 7/3/08	
2	ALA070040	Ala. County	Hampton Rd Streetscape Improvement	CMAQ	\$2,999	Con	08/09	Submit Req for Auth	02/01/09	R		G
								Obligate Funds	04/30/09	Y		
3	ALA070051	BART	BART Station Electronic Bike Lockers, Phase 2	CMAQ	\$130	Con	08/09	Submit Req for Auth	02/01/09	R		G
								Obligate Funds	04/30/09	Y		
4	ALA050073	Berkeley	University Ave Reconstruction	STP	\$630	Con	08/09	Submit Req for Auth	02/01/09	R		G
								Obligate Funds	04/30/09	Y		
5	ALA050059	Caltrans	SR 13 Median Landscaping	STP	\$100	Con	08/09	Submit Req for Auth	02/01/09	R		G
								Obligate Funds	04/30/09	Y		
				STP	\$500	Con	06/07	Liquidate Funds	05/11/13	G	\$500 Obligated 5/11/07	
6	ALA070037	Fremont	Bay Street Streetscape and Parking Project	CMAQ	\$1,570	Con	08/09	Submit Req for Auth	02/01/09	R		G
								Obligate Funds	04/30/09	Y		
7	ALA070050	Fremont	Mowry Ave Arterial Management	CMAQ	\$419	Con	07/08	Obligate Funds	Note 1	R	Sub'd Req - NEPA Delay	R
8	ALA070038	Livermore	Downtown Livermore Ped Transit Connection	CMAQ	\$1,060	Con	08/09	Submit Req for Auth	02/01/09	R		R
								Obligate Funds	04/30/09	Y		
				CMAQ	\$140	PE	07/08	Liquidate Funds	11/16/13	G	\$140 obligated 11/16/07	
9	ALA050080	Oakland	7th St, W. Oakland Transit Village Imps	CMAQ	\$1,580	Con	08/09	Submit Req for Auth	02/01/09	R		R
								Obligate Funds	04/30/09	Y		
				CMAQ	\$750	Con	08/09	Obligate Funds	04/30/09	Y	From Latham-Telegraph	
				CMAQ	\$320	PE	07/08	Liquidate Funds	11/05/13	G	\$320 Obligated 11/5/07	
10	ALA070011	Oakland	Coliseum Gardens	CMAQ	\$1,230	Con	08/09	Submit Req for Auth	02/01/09	R	\$700K from Latham-Teleg.	G
								Obligate Funds	04/30/09	Y		
11	ALA050069	San Leandro	Washington Ave Rehab -San Lorenzo Creek to I-880 O/C	STP	\$442	Con	07/08	Award Contract	02/07/09	R	\$442 Obligated 5/7/08	R
								Submit First Invoice	05/07/09	Y		
				STP	\$49	PE	06/07	Liquidate Funds	03/05/13	G	\$49 Obligated 3/5/07	
12	ALA050070	Union City	Alvarado-Niles Pavement Rehabilitation	STP	\$421	Con	08/09	Submit Req for Auth	02/01/09	R		R
								Obligate Funds	04/30/09	Y		
				STP	\$5	PSE	07/08	Liquidate Funds	04/04/14	G	\$5 Obligated 4/4/08	

Yellow Zone Projects

Index	TIP ID	Sponsor	Project Title	Phase	FY	Req'd Activity	Date	Zone	Notes	Prev Zone
	Source	Prog'd Amount (\$x 1,000)					Req'd By			
13	ALA010032	ACCMA	I-580 San Leandro Estudillo Noise Barrier							
	STP	\$7,262	Con	08/09	Obligate Funds	04/30/09	Y	Req Sub'd by Sponsor	Maintenance Approval Req'd	R
14	ALA070020	ACCMA	I-580 (Tri-Valley) Corridor - EB HOV Lane							
	CMAQ	\$6,161	Con	08/09	Obligate Funds	04/30/09	Y	Req Sub'd by Sponsor	Pending State Funding	G
15	ALA070042	ACCMA	I-880 SB HOV Lanes -Marina to Hegenberger							
	STP	\$198	PE	08/09	Obligate Funds	04/30/09	Y	Req Sub'd by Sponsor		R
	CMAQ	\$2,781	PE	08/09	Obligate Funds	04/30/09	Y	Pending Coop Amend		
	CMAQ	\$4,000	PE	07/08	Liquidate funds	12/19/13	G	\$4M obligated 12/19/07	STP to CMAQ 4/18/08	
16	ALA070049	Alameda	Signal Coordination: 8th St, Otis Dr., & Park St.							
	CMAQ	\$138	Con	07/08	Submit First Invoice	04/18/09	Y	\$138 Obligated 4/18/08	Contract Awd 12/18/09	R
17	ALA050072	Ala. County	Castro Valley Blvd Pavement Rehabilitation -Foothill Blvd. to Stanton Ave.							
	STP	\$758	Con	08/09	Obligate Funds	04/30/09	Y	Req Sub'd 12/29/08		R
	STP	\$83	PSE	06/07	Liquidate Funds	06/26/13	G	\$83 obligated 6/26/07		
18	ALA050082	Dublin	East Dublin BART Station Corridor Enhancements							
	CMAQ	\$1,535	Con	08/09	Obligate Funds	04/30/09	Y	Req Sub'd 12/23/08		R
	CMAQ	\$284	PE	06/07	Liquidate Funds	04/12/13	G	\$284 Obligated 4/12/07		
19	ALA050083	Dublin	West Dublin BART Station Corridor Enhancements							
	CMAQ	\$1,052	Con	08/09	Obligate Funds	04/30/09	Y	Req Sub'd 12/23/08		R
	CMAQ	\$205	PE	06/07	Liquidate Funds	04/12/13	G	\$205 Obligated 4/12/07		
20	ALA050023	Oakland	Rehab on Various Sts							
	STP	\$2,486	Con	07/08	Submit First Invoice	04/11/09	Y	\$2,486 Obligated 4/11/08		R
					Liquidate Funds	04/11/14	G	Contract Awd 1/6/09		
	STP	\$1,573	Con	05/06	Liquidate Funds	06/21/12	G	\$1,573 Obligated 6/21/06		
21	ALA070039	Oakland	Oakland Waterfront Bay Trail							
	CMAQ	\$899	Con	07/08	Submit First Invoice	04/16/09	Y	\$599 Obligated 4/16/08		R
					Liquidate Funds	04/16/14	G	Add'l \$300 Obligated 7/11/08	Contract Awd 8/12/08	
22	ALA050078	San Leandro	Bay Trail Bridge at Oyster Bay Slough							
	CMAQ	\$750	Con	08/09	Advertise Contract	06/19/09	Y	\$750 Obligated 12/19/08		Y
					Award Contract	09/19/09	Y			
					Submit First Invoice	12/19/09	G			
					Liquidate funds	12/19/14	G			
23	ALA070048	San Leandro	San Leandro ATMS Upgrade							
	CMAQ	\$184	Con	07/08	Submit First Invoice	04/02/09	Y	\$184 Obligated 4/2/08	Force Account	G
					Liquidate Funds	04/02/14	G			

Green Zone Projects

Index	TIP ID	Sponsor	Project Title	Phase	FY	Req'd Activity	Date	Zone	Notes	Prev Zone
	Source	Prog'd Amount (\$x 1,000)					Req'd By			
24	ALA050009	ACTIA	I-580 Castro Valley Interchange Improvements							
	STP	\$1,000	Con	07/08	Liquidate Funds	04/28/14	G	\$1,000	Obligated 4/28/08	G
25	ALA010034	AC Transit	Maintenance Facilities Upgrade							
	STP	\$4,000	Con	07/08					Obligated for Transfer to FTA Grant	
26	ALA010063	AC Transit	Acquire 416 Bus Catalyst Devices							
	CMAQ	\$68	Con	04/05					Obligated for Transfer to FTA Grant	
27	ALA070047	AC Transit	Travel Choice -Berkeley							
	CMAQ	\$216	Con	07/08					Obligated for Transfer to FTA Grant	
28	ALA070055	AC Transit	Bike Racks for New Buses							
	CMAQ	\$100	Con	07/08					Obligated for Transfer to FTA Grant	
29	ALA050018	ACCMA	Grand/MacArthur Bus Improvements							
	CMAQ	\$500	Con	06/07	Liquidate Funds	05/22/14	G	\$500	Obligated 5/22/08	R
30	ALA070041	ACCMA	I-80 Integrated Corridor Mobility							
	CMAQ	\$3,243	PE	07/08	Liquidate funds	07/10/14	G	\$3,243	Obligated 7/10/08	Y
31	ALA070025	Alameda	City of Alameda Signal Coordination							
	CMAQ	\$59	Con	06/07	Liquidate Funds	05/31/13	G	\$59	Obligated 5/31/07 Force Account	G
32	ALA030002	Ala. County	Vasco Road Safety Imps. Phase 1							
	STP	\$9,350	Con	07/08	Submit First Invoice	07/29/09	G	\$9,350	Obligated 6/20/08	R
	STP	\$3,900	R/W	04/05	Liquidate Funds	06/29/11	G	\$3,900	Contract Awarded 7/29/08 Obligated 6/29/05	
33	ALA050021	Ala. County	East Ave Rehab (Windfeldt Rd. to E St.)							
	STP	\$505	Con	05/06	Liquidate Funds	07/09/12	G	\$505	Obligated 7/9/06	G
	STP	\$27	PSE	04/05	Liquidate Funds	02/28/11	G	\$27	Obligated 2/28/05	
34	ALA050052	Ala. County	East Castro Valley Blvd/ Dublin Canyon Rd.							
	STP	\$572	Con	05/06	Liquidate Funds	08/13/12	G	\$572	Obligated 8/13/06	G
	STP	\$44	PE	05/06	Liquidate Funds	01/20/12	G	\$44	Obligated 1/20/06	
35	ALA050065	BART	Ed Roberts Campus							
	CMAQ	\$2,000	Con	07/08					Obligated for Transfer to FTA Grant 8/1/08	
36	ALA070034	BART	Ashby BART Station / Ed Roberts Campus							
	CMAQ	\$1,386	Con	08/09					Obligated for Transfer to FTA Grant 8/1/08	
37	ALA990078	Berkeley	San Pablo Ave. Corridor Bicycle Path							
	CMAQ	\$1,034	R/W	06/07	Liquidate Funds	06/08/12	G	\$1,034	Obligated 6/8/06	G
38	ALA050022	Fremont	Rehab on Various Sts							
	STP	\$2,172	Con	05/06	Liquidate Funds	06/13/12	G	\$2,172	Obligated 6/13/06	R
	STP	\$2,850	Con	06/07	Liquidate Funds	05/30/13	G	\$2,850	Obligated 5/30/07	
39	ALA050025	Hayward	Hesperian Blvd Rehab							
	STP	\$713	Con	05/06	Liquidate Funds	06/27/12	G	\$713	Obligated 6/27/06	G
	STP	\$8	Env	05/06	Liquidate Funds	02/15/12	G	\$8	Obligated 2/15/06	
40	ALA050056	Hayward	West A Street Rehab							
	STP	\$117	Con	05/06	Liquidate Funds	06/27/12	G	\$117	Obligated 6/27/06	G
	STP	\$5	Env	05/06	Liquidate Funds	02/15/12	G	\$5	Obligated 2/15/06	
41	ALA050071	Hayward	Rehab on Various Streets (Arterial Pavement Rehab)							
	STP	\$776	Con	07/08	Liquidate Funds	03/26/14	G	\$835	Obligated 3/26/08	Y
	STP	\$104	PE	06/07	Liquidate Funds	04/03/13	G	\$104	Obligated 4/3/07 E-76 revised to \$45 3/26/08	
42	ALA070052	Hayward	Second Street New Sidewalk Construction							
	CMAQ	\$337	Con	07/08	Liquidate Funds	05/07/14	G	\$337	Obligated 5/7/08 Contract Awarded 7/1/08	Y

Green Zone Projects (cont.)

Index	TIP ID	Sponsor	Project Title	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Req'd Activity	Date Req'd By	Zone	Notes	Prev Zone
43	ALA030015	LAVTA	Acquire 25 Bus Catalyst Devices	CMAQ	\$175	Con	04/05				Obligated for Transfer to FTA Grant	
44	ALA030017	LAVTA	Exp. Bus -Route 70 & Subscript. Routes	CMAQ	\$89	Con	04/05				Obligated for Transfer to FTA Grant	
45	ALA070028	LAVTA	ACE Station Shuttle Services	CMAQ	\$88	Con	06/07				Obligated for Transfer to FTA Grant	
46	ALA070029	LAVTA	E. Dublin/ Pleasanton BART Station Shuttle	CMAQ	\$102	Con	06/07				Obligated for Transfer to FTA Grant	
47	ALA050054	Livermore	East Ave Rehab (Hillcrest to Loyola)	STP	\$158	Con	05/06	Liquidate Funds	05/01/12	G	\$158 Obligated 5/1/06	G
48	ALA050024	Livermore	South Vasco Rd Rehab	STP	\$300	Con	05/06	Liquidate Funds	05/01/12	G	\$300 Obligated 5/1/06	G
49	ALA050068	Livermore	Murrieta Blvd Pavement Rehabilitation	STP	\$486	Con	06/07	Liquidate Funds	04/27/13	G	Final Invoice Sub'd 11/17/07	G
50	ALA010021	Oakland	City of Oakland Street Resurfacing Program	STP	\$825	Con	05/06	Liquidate Funds	06/21/12	G	\$825 Obligated 6/21/06	G
51	ALA030007	Oakland	Coliseum Transit Hub (San Leandro St. btwn 73rd & 66th Ave)	CMAQ	\$89	Con	06/07	Liquidate Funds	01/17/13	G	\$89K Obligated 1/17/07	G
52	ALA050028	Oakland	Chinatown Ped Imps	CMAQ	\$1,933	Con	05/06	Liquidate Funds	06/30/12	G	\$1,933 Obligated 6/30/06	G
				CMAQ	\$267	Env	04/05	Liquidate Funds	05/17/11	G	\$267K Obligated 5/17/05	
53	ALA050039	Oakland	MacArthur Transit Hub Improvement Project	CMAQ	\$996	Con	06/07	Liquidate Funds	03/30/13	G	\$681 Obligated 3/30/07 \$215 Obligated 9/5/07 \$100 Obligated 6/11/08	R
				CMAQ	\$200	PE	05/06	Liquidate Funds	03/30/12	G	\$200 Obligated 3/30/06	
54	ALA050061	Oakland	Latham and Telegraph Improvement	CMAQ	\$2,470	Con	08/09				Funds moved to 5 projects in TIP Amend 2007-23	
55	ALA070027	Oakland	W. Oakland Bay Trail	CMAQ	\$770	Con	06/07	Liquidate Funds	03/19/13	G	\$770 Obligated 3/19/07	G
56	ALA050026	San Leandro	Washington Ave Rehab	STP	\$30	PSE	04/05	Liquidate Funds	02/24/11	G	\$30 Obligated 2/24/05	G
				STP	\$445	Con	05/06	Liquidate Funds	03/24/12	G	\$455 Obligated 3/24/06	
57	ALA050055	San Leandro	Floresta Blvd Street Rehab	STP	\$185	Con	05/06	Liquidate Funds	03/24/12	G	\$185 Obligated 3/24/06	G
58	ALA070030	San Leandro	Traffic Signal System Improvements	CMAQ	\$100	Con	06/07	Liquidate Funds	04/30/13	G	\$100 Obligated 4/30/07	R
59	ALA990015	Union City	UC Intermodal Station	CMAQ	\$124	Con	07/08				Obligated for Transfer to FTA Grant 2/6/08	
				CMAQ	\$1,702	Con	07/08				Obligated for Transfer to FTA Grant 1/25/08	
				CMAQ	\$3,024	Con	05/06				Obligated for Transfer to FTA Grant 7/10/06	

Notes

- 1 MTC Reso 3606 deadline has passed. Sponsor is working with Caltrans, MTC and ACCMA to expedite required activity.

Appendix A			
Federal At Risk Report Zone Criteria			
Required Activities per Resolution 3606 (Revised July 23, 2008)			
Required Activities Monitored by CMA ¹	Criteria Timeframes for Required Activities		
	Red Zone	Yellow Zone	Green Zone
Request Project Field Review	Project in TIP for more than nine (9) months, or obligation deadline for Con funds within 15 months.	Project in TIP for less than nine (9) months, and obligation deadline for Con funds more than 15 months away.	All conditions other than Red or Yellow Zones
Submit Environmental Package	NA	NA	NA
Approved DBE Program and Methodology	NA	NA	NA
Submit Request for Authorization (PE)	within three (3) months	within three (3) to six (6) months	All conditions other than Red or Yellow Zones
Submit Request for Authorization (R/W)	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones
Submit Request for Authorization (Con)	within six (6) months	within six (6) to nine (9) months	All conditions other than Red or Yellow Zones
Obligation/ FTA Transfer	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Advertise Construction	within four (4) months	within four (4) to six (6) months	All conditions other than Red or Yellow Zones
Award Contract	within six (6) months	within six (6) to nine (9) months	All conditions other than Red or Yellow Zones
Award into FTA Grant	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Submit First Invoice	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Liquidate Funds	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones
Project Closeout	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones
Other Zone Criteria			
Red Zone	Projects with funds programmed in the same FY for both a project development phase (i.e. Env or PSE) and a capital phase (i.e. R/W or Con) without the project development phase(s) obligated.		
Yellow Zone	Projects with an Amendment to the TIP pending.		
Notes: ¹ See Appendix B for more information about the Required Activities and Resolution 3606.			

Appendix B

Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)

Index	Definition	Deadline
1	Req Proj Field Rev	
	Per MTC Resolution 3606-Revised, "Implementing agencies are required to request a field review from Caltrans Local Assistance within 12 months of approval of the project in the TIP ¹ , but no less than 12 months prior to the obligation deadline of construction funds. This policy also applies to federal-aid projects in the STIP. The requirement does not apply to projects for which a field review would not be applicable, such as FTA transfers, regional operations projects and planning activities. Failure for an implementing agency to make a good-faith effort in requesting and scheduling a field review from Caltrans Local Assistance within twelve months of programming into the TIP could result in the funding being reprogrammed and restrictions on future programming and obligations. Completed field review forms must be submitted to Caltrans in accordance with Caltrans Local Assistance procedures."	12 months from approval in the TIP ¹ , but no less than 12 months prior to the obligation deadline of construction funds.
2	Sub ENV package	
	Per MTC Resolution 3606-Revised, "Implementing agencies are required to submit a complete environmental package to Caltrans for all projects (except those determined Programmatic Categorical Exclusion as determined by Caltrans at the field review), twelve months prior to the obligation deadline for right of way or construction funds. This policy creates a more realistic time frame for projects to progress from the field review through the environmental and design process, to the right of way and construction phase. If the environmental process, as determined at the field review, will take longer than 12 months before obligation, the implementing agency is responsible for delivering the complete environmental submittal in a timely manner. Failure to comply with this provision could result in the funding being reprogrammed. The requirement does not apply to FTA transfers, regional operations projects or planning activities."	12 months prior to the obligation deadline for RW or Con funds. (No change)
3	Approved DBE Prog	
	Per MTC Resolution 3606-Revised, "Obligation of federal funds may not occur for contracted activities (any combination of environmental/ design/ construction/ procurement activities performed outside the agency) until and unless an agency has an approved DBE program and methodology for the current federal fiscal year. Therefore, agencies with federal funds programmed in the TIP must have a current approved DBE Program and annual methodology (if applicable) in place prior to the fiscal year the federal funds are programmed in the TIP. STP/CMAQ funding for agencies without approved DBE methodology for the current year are subject to redirection to other projects after March 1. Agencies should begin the DBE process no later than January 1 to meet the March 1 deadline. Projects advanced under the Expedited Project Selection Process (EPSP) must have an approved DBE program and annual methodology for the current year (if applicable) prior to the advancement of funds."	Approved program and methodology in place prior to the FFY the funds are programmed in the TIP.
4	Sub Req for Auth	
	Per MTC Resolution 3606-Revised, "In order to ensure funds are obligated or transferred to FTA in a timely manner, the implementing agency is required to deliver a complete funding obligation / FTA Transfer request package to Caltrans Local Assistance by February 1 of the year the funds are listed in the TIP. Projects with complete packages delivered by February 1 of the programmed year will have priority for available OA, after ACA conversions that are included in the Obligation Plan. If the project is delivered after February 1 of the programmed year, the funds will not be the highest priority for obligation in the event of OA limitations, and will compete for limited OA with projects advanced from future years. Funding for which an obligation/ FTA transfer request is submitted after the February 1 deadline will lose its priority for OA, and be viewed as subject to reprogramming."	February 1 of FY in which funds are programmed in the TIP.

Appendix B - Continued		
Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)		
Index	Definition	Deadline
5	Obligate Funds/ Transfer to FTA	
	Per MTC Resolution 3606-Revised, "STP and CMAQ funds are subject to an obligation/FTA transfer deadline of April 30 of the fiscal year the funds are programmed in the TIP. Implementing agencies are required to submit the completed request for obligation or FTA transfer to Caltrans Local Assistance by February 1 of the fiscal year the funds are programmed in the TIP, and receive an obligation/ FTA transfer of the funds by April 30 of the fiscal year programmed in the TIP. For example, projects programmed in FY 2007-08 of the TIP have an obligation/FTA transfer request submittal deadline (to Caltrans) of February 1, 2008 and an obligation/FTA transfer deadline of April 30, 2008. Projects programmed in FY 2008-09 have an obligation request submittal deadline (to Caltrans) of February 1, 2009 and an obligation/FTA transfer deadline of April 30, 2009. No extensions will be granted to the obligation deadline."	April 30 of FY in which funds are programmed in the TIP.
6	Execute PSA	
	Per MTC Resolution 3606, "The implementing agency must execute and return the Program Supplement Agreement (PSA) to Caltrans in accordance with Caltrans Local Assistance procedures. The agency must contact Caltrans if the PSA is not received from Caltrans within 60 days of the obligation. This requirement does not apply to FTA transfers. Agencies that do not execute and return the PSA to Caltrans within the required Caltrans deadline will be unable to obtain future approvals for any projects, including obligation and payments, until all PSAs for that agency, regardless of fund source, meet the PSA execution requirement. Funds for projects that do not have an executed PSA within the required Caltrans deadline are subject to de-obligation by Caltrans."	Within 60 days of receipt of the PSA from Caltrans, and within six months from the actual obligation date. ²
7	Advertise Contract /Award Contract/Award into FTA Grant	
	Per MTC Resolution 3606-Revised, "For the Construction (CON) phase, the construction/equipment purchase contract must be advertised within 6 months of obligation and awarded within 9 months of obligation. However, regardless of the advertisement and award deadlines, agencies must still meet the invoicing deadline for construction funds. Failure to advertise and award a contract in a timely manner could result in missing the subsequent invoicing and reimbursement deadline, resulting in the loss of funding. Agencies must submit the notice of award to Caltrans in accordance with Caltrans Local Assistance procedures, with a copy also submitted to the applicable CMA. Agencies with projects that do not meet these award deadlines will have future programming and OA restricted until their projects are brought into compliance. For FTA projects, funds must be approved/ awarded in an FTA Grant within one federal fiscal year following the federal fiscal year in which the funds were transferred to FTA."	Advertised within 6 months of obligation and awarded within 9 months of obligation. FTA Grant Award: Within 1 year of transfer to FTA.
8	Submit First Invoice / Next Invoice Due	
	Per MTC Resolution 3606-Revised, "Funds for each federally funded (Environmental (ENV/ PA&ED), Preliminary Engineering (PE), Final Design (PS&E) and Right of Way (R/W) phase and for each federal program code within these phases, must be invoiced against at least once every six months following obligation. Funds that are not invoiced at least once every 12 months are subject to de-obligation. There is no guarantee that funds will be available to the project once de-obligated. Funds for the Construction (CON) phase, and for each federal program code within the construction phase, must be invoiced and reimbursed against at least once within 12 months of the obligation, and then invoiced at least once every 6-months there after. Funds that are not invoiced and reimbursed at least once every 12 months are subject to de-obligation by FHWA. There is no guarantee that funds will be available to the project once de-obligated. If a project does not have eligible expenses within a 6-month period, the agency must provide a written explanation to Caltrans Local Assistance for that six-month period and submit an invoice as soon as practicable to avoid missing the 12-month invoicing and reimbursement deadline. Agencies with projects that have not been invoiced against and reimbursed within a 12-month period, regardless of federal fund source, will have restrictions placed on future programming and OA until the project is properly invoiced. Funds that are not invoiced and reimbursed against at least once every 12 months are subject to de-obligation by FHWA."	For Con phase: Once within 12 months of Obligation and then once every 6 months thereafter, for each federal program code. For all other phases: Once within 6 months following Obligation and then once every 6 months thereafter, for each phase and federal program code.

Appendix B - Continued Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)		
Index	Definition	Deadline
8a	Inactive Projects: Per MTC Resolution 3606-Revised, "Most projects can be completed well within the state's deadline for funding liquidation or FHWA's ten-year proceed-to-construction requirement. Yet it is viewed negatively by both FHWA and the California Department of Finance for projects to remain inactive for more than twelve months. It is expected that funds for completed phases will be invoiced immediately for the phase, and projects will be closed out within six months of the final project invoice. Funds that are not invoiced and reimbursed at least once every 12 months are subject to de-obligation by FHWA. There is no guarantee the funds will be available to the project once de-obligated."	Funds must be invoiced and reimbursed against once every 12 months to remain active.
9	Liquidate Funds Per MTC Resolution 3606-Revised, "Funds must be liquidated (fully expended, invoiced and reimbursed) within six years of obligation. California Government Codes 16304.1 and 16304.3 places additional restrictions on the liquidation of federal funds. Generally, federal funds must be liquidated (fully expended, invoiced and reimbursed) within 6 state fiscal years following the fiscal year in which the funds were appropriated. Funds that miss the state's liquidation/ reimbursement deadline will lose State Budget Authority and will be de-obligated if not re-appropriated by the State Legislature, or extended (for one year) in a Cooperative Work Agreement (CWA) with the California Department of Finance. This requirement does not apply to FTA transfers."	Funds must be liquidated within six years of obligation.
10	Est. Completion Date/Project Close-out Per MTC Resolution 3606-Revised, "Implementing Agencies must fully expend federal funds on a phase one year prior to the estimated completion date provided to Caltrans. At the time of obligation, the implementing agency must provide Caltrans with an estimated completion date for that project phase. Any un-reimbursed federal funds remaining on the phase after the estimated completion date has passed, is subject to project funding adjustments by FHWA. Projects must be properly closed out within six months of final project invoice. Projects must proceed to construction within 10 years of federal authorization of the initial phase. Federal regulations require that federally funded projects proceed to construction within 10 years of initial federal authorization of any phase of the project. Furthermore, if a project is canceled, or fails to proceed to construction in 10 years, FHWA will de-obligate any remaining funds, and the agency is required to repay any reimbursed funds. If a project is canceled as a result of the environmental process, the agency does not have to repay reimbursed costs for the environmental activities. However, if a project is canceled after the environmental process is complete, or a project does not proceed to construction within 10 years, the agency is required to repay all reimbursed federal funds. Agencies with projects that have not been closed out within 6 months of final invoice will have future programming and OA restricted until the project is closed out or brought back to good standing by providing written explanation to Caltrans Local Assistance, the applicable CMA and MTC."	Est. Completion Date: For each phase, fully expend federal funds 1 year prior to date provided to Caltrans. Project Close-out: Within 6 months of final project invoice.
Notes: ¹ Approval in the TIP: For administrative/ minor TIP Amendments it is the date of Caltrans approval. For formal TIP Amendments, it is the date of FHWA approval. ² Per DOT letter from Caltrans Local Assistance to MPOs, regarding "Procedural Changes in Managing Obligations", dated 9/15/05.		

Appendix C

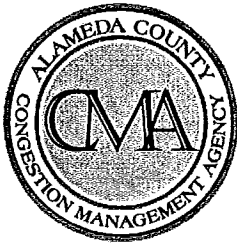
Date of Most Recent Invoice on Record at CMA

Project Sponsors are required to submit an invoice at least once every six months following obligation for each phase for which federal funds have been obligated (per MTC Resolution 3606 - Revised 7/23/08), with the exception of the first invoice for the construction phase which must be submitted within 12 months following obligation. Funds that are not invoiced and reimbursed against at least once every 12 months are subject to de-obligation by FHWA.

Project Sponsors are requested to provide the CMA with copies of excerpts from invoices showing the invoice number, date, amount, and the signature of the agency representative (i.e. the CMA does not need copies of the entire invoice package).

Index	TIP ID/ Sponsor Project	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Obligation Date	Date of Most Recent Invoice on Record at CMA	Months ¹ Since Most Recent Invoice on Record at CMA
1	ALA070042/ ACCMA I-880 SB HOV Lane	CMAQ	\$4,000	PE	07/08	12/19/07	?	?
2	ALA070025/ Alameda City of Alameda Signal Coordination	CMAQ	\$59	Con	06/07	5/31/07	?	?
3	ALA070049/ Alameda Signal Coordination: 8th St., Otis Dr.	CMAQ	\$138	Con	07/08	4/18/08	11/6/08	3
4	ALA030002/ Ala. County Vasco Road Safety Imps., Phase 1	STP	\$3,900	R/W	04/05	6/29/05	11/26/07	15
5	ALA050021/ Ala. County East Ave Rehab (Windfeldt Rd. to E-St.)	STP	\$27	PSE	04/05	2/28/05	5/18/06	See Note 2
		STP	\$505	Con	05/06	7/9/06	9/26/07	17
6	ALA050052/ Ala. County E.Castro Valley Blvd/ Dublin Canyon Rd.	STP	\$44	PE	05/06	1/20/06	12/22/06	See Note 2
		STP	\$572	Con	05/06	8/13/06	6/30/07	20
7	ALA050072/ Ala. County Castro Valley Blvd Pavement Rehab	STP	\$83	PSE	07/08	6/26/13	11/27/07	15
8	ALA990078/Berkeley San Pablo Ave. Corridor Bicycle Path	CMAQ	\$1,034	R/W	06/07	6/8/06	12/18/07	14
9	ALA050022/ Fremont Rehabilitation on Various Streets	STP	\$2,172	Con	05/06	6/13/06	2/14/08	See Note 2
		STP	\$2,850	Con	06/07	5/30/07	5/9/2008	9
10	ALA050025 /Hayward Hesperian Blvd Rehab	STP	\$8	Env	05/06	2/15/06	6/30/06	See Note 2
		STP	\$713	Con	05/06	6/27/06	1/11/07	25
11	ALA050056/ Hayward West A Street Rehab	STP	\$13	PE	05/06	2/15/06	1/11/07	See Note 2
		STP	\$109	Con	05/06	6/27/06	1/9/08	See Note 2
12	ALA050071/ Hayward Rehab on Various Streets	STP	\$45	PE	06/07	4/3/07	6/19/08	See Note 2
		STP	\$835	Con	07/08	3/26/08	7/24/08	7
13	ALA070052 / Hayward Second St. New Sidewalk Construction	CMAQ	\$337	Con	07/08	5/7/08	1/6/08	1
14	ALA050054 / Livermore East Ave Rehab (Hillcrest to Loyola)	STP	\$158	Con	05/06	5/1/06	3/21/07	See Note 2
15	ALA050024 / Livermore South Vasco Rd Rehab	STP	\$300	Con	05/06	5/1/06	3/21/07	See Note 2
16	ALA070038/ Livermore Downtown Ped Transit Connection	CMAQ	\$140	PE	07/08	11/16/07	8/7/08	6

Appendix C (cont.) Date of Most Recent Invoice on Record at CMA								
Index	TIP ID/ Sponsor Project	Source	Prog'd Amount (\$x 1,000)	Phase	FY	Obligation Date	Date of Most Recent Invoice on Record at CMA	Months ¹ Since Most Recent Invoice on Record at CMA
17	ALA030007/ Oakland Coliseum Transit Hub	CMAQ	\$89	Con	06/07	1/17/07	8/3/07	See Note 2
18	ALA050021/ Oakland Oakland Street Resurfacing Program	STP	\$825	Con	05/06	6/21/06	6/20/07	20
19	ALA050023/ Oakland Rehabilitation on Various Streets	STP	\$1,573	Con	05/06	6/21/06	7/18/08	7
		STP	\$2,486	Con	07/08	4/11/08		
20	ALA050028/ Oakland Chinatown Ped Imps	CMAQ	\$267	Env	04/05	5/17/05	1/23/08	See Note 2
		CMAQ	\$1,933	Con	05/06	6/30/06	7/8/08	7
21	ALA050039/ Oakland MacArthur Transit Hub Imps	CMAQ	\$200	PE	05/06	3/30/06	7/17/08	See Note 2
		CMAQ	\$896	Con	06/07	3/20/07	11/25/08	3
22	ALA050080/ Oakland 7th St., W. Oakland Transit Villiage Imps.	CMAQ	\$320	PE	07/08	11/5/07	11/18/08	3
23	ALA050026/ San Leandro Washington Ave	STP	\$30	PSE	04/05	2/24/05	6/14/06	See Note 2
		STP	\$445	Con	05/06	3/24/06	12/12/06	26
24	ALA05055/ San Leandro Floresta Ave Rehab	STP	\$185	Con	05/06	3/24/06	12/12/06	26
25	ALA050069/ San Leandro Washington Ave Rehab - Creek to I-880	STP	\$49	PE	06/07	3/5/07	9/5/07	17
26	ALA070030/ San Leandro Traffic Signal System Improvements	STP	\$100	Con	06/07	4/30/07	6/2/08	8
27	ALA050070/ Union City Alvarado-Niles Pavement Rehabilitation	STP	\$5	PE	07/08	4/4/08	9/22/08	5
Notes: ¹ Partial months are rounded up to full months (i.e. 4 months and 1 day = 5 months). ² The programmed amount for this phase has been fully invoiced.								



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

February 3, 2009
Agenda Item 3.3.3

Memorandum

DATE: January 23, 2009
TO: ACTAC
FROM: Matt Todd, Manager of Programming
RE: CMA Exchange Program: Status Report

Action

ACTAC is requested to review and approve the CMA Exchange Program Status Report for projects in the CMA Exchange Program.

Information

The report, dated January 31, 2009, contains a listing of all of the projects in the CMA Exchange Program, along with current status of each exchange. The CMA Exchange Program provides funding for the projects programmed in the CMA TIP, a local fund source administered by the ACCMA. To date, the CMA Exchange Program has generated over \$48 million in revenue.

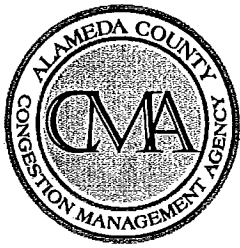
Attachment

CMA Exchange Projects - Status Report
January 31, 2009

Index	CMA Exchange Project Number	Sponsor	Project	Exchange Fund Source	Exchange Amount	Amount Rec'd (as of 1/20/09)	Amount Remaining (to be rec'd)	Estimated Payback Date (full amount)	Agreement Status ¹	Notes
1	Ex 1	AC Transit	Bus Rehabilitation	STIP-RIP	\$ 20,182,500	\$ 20,182,514	\$ -	Done	E	
2	Ex 2	AC Transit	Bus Component Rehab	STP	\$ 4,000,000	\$ 4,000,000	\$ -	Done	E	
3	Ex 3	AC Transit	Bus Component Rehab	STIP-RIP	\$ 4,500,000	\$ 4,500,000	\$ -	Done	E	
4	Ex 15	AC Transit	Bus Rehabilitation	STIP-RIP	\$ 6,378,000		\$ 6,378,000	6/30/10	E	
5	Ex 18	Ala. County	Vasco Rd. Safety Improvements	STP	\$ 5,727,700		\$ 5,727,700	6/30/09	D	
				STP	\$ 3,000,000		\$ 3,000,000	6/30/11	D	
6	Ex 16	ACTIA	I-580 Castro Valley I/C Imps	STP	\$ 1,000,000		\$ 1,000,000	6/30/10	D	
7	Ex 17	ACTIA	I-580 Castro Valley I/C Imps	STIP-RIP	\$ 2,000,000		\$ 2,000,000	6/30/10	D	
8	Ex 4	BART	Seismic Retrofit	STIP-RIP	\$ 8,100,000	\$ 8,100,000	\$ -	Done	E	
9	Ex 5	Berkeley	Street Resurfacing	STP	\$ 259,560	\$ 259,560	\$ -	Done	E	
10	Ex 6	Dublin	Tassajara Interchange	STIP-RIP	\$ 4,230,000	\$ 4,230,000	\$ -	Done	E	
11	Ex 7	Fremont	Street Rehabilitation	STIP-RIP	\$ 2,196,900	\$ 2,196,900	\$ -	Done	E	
12	Ex 8	Fremont	Street Resurfacing	STP	\$ 858,000	\$ 858,000	\$ -	Done	E	
13	Ex 14	Fremont	Street Overlay -13 Segments	STP	\$ 1,423,000		\$ 1,423,000	3/31/08	E	
14	Ex 9	Livermore	Isabel Interchange	STIP-RIP	\$ 3,600,000	\$ 3,600,000	\$ -	Done	E	
15	Ex 10	MTC	East Dublin County BART	STP	\$ 750,000	\$ 750,000	\$ -	Done	E	
16	Ex 11	Union City	UC Intermodal Station	STIP-RIP	\$ 9,314,000		\$ 9,314,000	12/31/09	E	
					Totals:	\$ 77,519,660	\$ 48,676,974	\$ 28,842,700		

Notes:

- ¹ E = Agreement Executed
A = Agreement Amendment in Process
D = Agreement Draft Form
N = Agreement Not Initiated



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

Memorandum

*February 3, 2009
Agenda Item 3.3.4*

DATE: January 23, 2009
TO: ACTAC
FROM: Matt Todd, Manager of Programming
RE: Transportation Fund for Clean Air (TFCA) Program:
At Risk Report

Action Requested

ACTAC is requested to review and approve the attached TFCA At Risk Report for projects programmed in the TCA program.

Discussion

The enclosed At Risk Report, dated January 31, 2009, has been updated to reflect the project status information and updates that were received through January 16, 2009.

The report includes four projects in the red zone for approaching final monitoring report (FMR) and expenditure deadlines within the next four months. The report's yellow zone includes projects that have a deadline within the next five to seven months.

Alameda's project 07ALA02 has been completed since the last report. This project will be archived and removed from the next TFCA monitoring report.

Attachment

This page intentionally left blank.

TFCA County Program Manager Fund
At Risk Report
Report Date: January 31, 2009

February 3, 2009
Agenda Item: 3.3.4

Project No.	Sponsor	Project Title	Balances	Required Activity	Date Due	Activity Completed (Date or Y/N)	Notes
RED ZONE (Milestone deadline within 4 months)							
07ALA05	Hayward	Class 2 and 3 Bikeways	TFCA Award	Agreement Executed	1/1/08	2/4/08	Expenditures not complete Expenditure deadline Dec. '09 FMR being prepared for Jan '09 submittal.
			\$ 95,400.00	Project Start	10/01/07	Jun-08	
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ -	FMR	Nov-08		
				Expend Deadline Met?	12/26/09		
07ALA04	Fremont	Signal Retiming: Mowry, Stevenson & Blacow	TFCA Award	Agreement Executed	1/1/08	11/14/07	Expenditures not complete Expenditure deadline Dec. '09 FMR being prepared for Feb '09 submittal.
			\$ 101,000.00	Project Start	10/01/07	Jun-08	
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ -	FMR	Dec-08		
				Expend Deadline Met?	12/26/09		
05ALA04	ACCMA	Oakland's E. 14th Street/ International Blvd. Signal Timing & Arterial Management	TFCA Award	Agreement Executed		3/31/06	Expenditures complete FMR Due March '09
			\$ 395,000.00	Project Start		Mar-06	
			TFCA Expended	Final Reimbursement	12/31/08	4/10/07	
			\$ 395,000.00	FMR	Mar-09		
				Expend Deadline Met?	11/02/07	Yes	
08ALA02	BART	Castro Valley BART Station Bicycle Lockers	TFCA Award	Agreement Executed	1/31/09		Expenditures not complete Expenditure deadline Dec. '10 FMR Due Dec '09 Deadline to execute sponsor agreement 1/31/09.
			\$ 66,500.00	Project Start	Jan-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Dec-09		
				Expend Deadline Met?	12/22/10		
YELLOW ZONE (Milestone deadline within 5-7 Months)							
08ALA04	Oakland	Bay Trail Gap Closure, Fruitvale to Park Street Bridge	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due June '09
			\$ 125,000.00	Project Start	Jan-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Jun-09		
				Expend Deadline Met?	12/22/10		
08ALA08	AC Transit	Ardenwood Park and Ride Signage	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due July '09
			\$ 100,000.00	Project Start	Mar-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Jul-09		
				Expend Deadline Met?	12/22/10		
08ALA11	LAVTA	Route 10 BRT TSP and Queue Jumper Improvements	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due July '09 Working with sponsor to amend schedule.
			\$ 444,722.00	Project Start	Jan-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Jul-09		
				Expend Deadline Met?	12/22/10		
GREEN ZONE (Milestone deadline beyond 8 months)							
05ALA01	BART	Electronic Bicycle Lockers	TFCA Award	Agreement Executed		3/31/06	Expenditures complete. FMR received.
			\$ 50,000.00	Project Start		Aug-06	
			TFCA Expended	Final Reimbursement	12/31/09		
			\$ 45,287.00	FMR	Jan-09	12/31/08	
				Expend Deadline Met?	12/31/08	Yes	
07ALA01	Alameda	Signal Timing: Constitution Way/ Lincoln Ave	TFCA Award	Agreement Executed	1/1/2008	2/4/08	Expenditures not complete Expenditure deadline Dec. '09 FMR Due Nov. '09. An amendment to change project sponsor to ACCMA is pending.
			\$ 100,000.00	Project Start	10/01/07		
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ -	FMR	Nov-09		
				Expend Deadline Met?	12/26/09		
07ALA06	BART	Multi-Jurisdiction Bike Locker Project	TFCA Award	Agreement Executed	1/1/08	3/8/08	Expenditures not complete Expenditure deadline Dec. '09 FMR Due Dec. '09.
			\$ 275,405.00	Project Start	2/1/08	Feb-08	
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ -	FMR	Dec-09		
				Expend Deadline Met?	12/26/09		

Report Milestone Notes

Agmt Executed = Date TFCA Agreement executed
Project Start = Date of project initiation
FMR = Date Final Monitoring Report received by CMA
Exp. Deadline Met? = Expenditures completed before deadline (Yes/No)

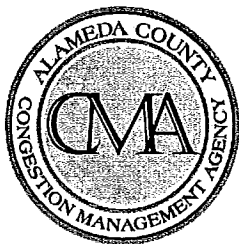
TFCA County Program Manager Fund
At Risk Report
Report Date: January 31, 2009

February 3, 2009
Agenda Item: 3.3.4

Project No.	Sponsor	Project Title	Balances	Required Activity	Date Due	Activity Completed (Date or Y/N)	Notes
Project No.	Sponsor	Project Title	Balances	Required Activity	Date Due	Activity Completed (Date or Y/N)	Notes
GREEN ZONE (Milestone deadline beyond 8 months), continued							
07ALA07	ACCMA	Guaranteed Ride Home (FYs 07/08, 08/09)	TFCA Award	Agreement Executed	10/04/07	10/04/07	Expenditures not complete Expenditure deadline Dec. '09 FMR Due Dec. '09.
			\$ 270,000.00	Project Start	10/04/07	Oct-07	
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ 103,286.66	FMR	Dec-09		
				Expend Deadline Met?	12/26/09		
07ALA03	County of Alameda	Class II Bicycle Lanes: Wente Street	TFCA Award	Agreement Executed	1/1/08	4/21/08	Expenditures not complete Expenditure deadline Dec. '09 FMR Due March '10
			\$ 150,000.00	Project Start	10/1/2007	Apr-08	
			TFCA Expended	Final Reimbursement	12/31/10		
			\$ -	FMR	Mar-10		
				Expend Deadline Met?	12/26/09		
08ALA01	Alameda	Webster Street Signal Coordination	TFCA Award	Agreement Executed	1/8/09	12/16/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Nov '09 An amendment to change project sponsor to ACCMA is pending.
			\$ 420,000.00	Project Start	Jan-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Nov-09		
				Expend Deadline Met?	12/22/10		
08ALA03	Berkeley	9th Street Bicycle Boulevard	TFCA Award	Agreement Executed	1/8/09	1/14/09	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Aug '10
			\$ 247,316.00	Project Start	Jan-09	Jan-09	
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Aug-10		
				Expend Deadline Met?	12/22/10		
08ALA05	ACCMA	Oakland San Pablo Avenue TSP/Transit Improvement Project	TFCA Award	Agreement Executed	NA	8/22/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due July '10
			\$ 174,493.00	Project Start	Apr-09		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Jul-10		
				Expend Deadline Met?	12/22/10		
08ALA06	Pleasanton	Pleasanton Trip Reduction Program (FY 08/09)	TFCA Award	Agreement Executed	1/8/09	12/05/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Dec '09
			\$ 77,000.00	Project Start	Jan-09	Jan-09	
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Dec-09		
				Expend Deadline Met?	12/22/10		
08ALA07	San Leandro	San Leandro LINKS (FY 08/09-09/10)	TFCA Award	Agreement Executed	1/8/09	12/12/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Oct '10
			\$ 165,000.00	Project Start	Dec-08		
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Oct-10		
				Expend Deadline Met?	12/22/10		
08ALA09	LAVTA	ACE Shuttle Service-Route 53 (FY 08/09-09/10)	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Oct '10
			\$ 59,864.00	Project Start	Nov-08	Oct-08	
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Oct-10		
				Expend Deadline Met?	12/22/10		
08ALA10	LAVTA	ACE Shuttle Service-Route 54 (FY 08/09-09/10)	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditures not complete Expenditure deadline Dec. '10 FMR Due Oct '10
			\$ 84,950.00	Project Start	Nov-08	Oct-08	
			TFCA Expended	Final Reimbursement	TBD		
			\$ -	FMR	Oct-10		
				Expend Deadline Met?	12/22/10		
Completed Projects (will be removed from the monitoring program)							
07ALA02	Alameda	Park Street Business District Garage - Bicycle Lockers	TFCA Award	Agreement Executed	1/1/08	10/24/07	Expenditures complete. \$3,805.66 relinquished. FMR received.
			\$ 28,194.34	Project Start	11/01/07	Nov-07	
			TFCA Expended	Final Reimbursement	12/31/10	12/8/08	
			\$ 28,194.34	FMR	Dec-08	12/17/08	
				Expend Deadline Met?	12/26/09	Yes	

Report Milestone Notes

Agmt Executed = Date TFCA Agreement executed
Project Start = Date of project initiation
FMR = Date Final Monitoring Report received by CMA
Exp. Deadline Met? = Expenditures completed before deadline (Yes/No)



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

Memorandum

*February 3, 2009
Agenda Item 4.2*

DATE: January 23, 2009
TO: ACTAC
FROM: Vivek Bhat, Associate Transportation Engineer
RE: Federal Inactive Projects:
December 2008 Quarterly Review

Information

Federal regulations require that agencies receiving federal funds invoice against their obligations at least once every six months. Projects that do not have invoicing activity over a six month period are placed on the Inactive Obligation list, and those projects are at risk of deobligation of the project's federal funds unless Caltrans and the Federal Highways Administration (FHWA) receive either an invoice or a valid justification for inactivity. Caltrans is now tracking inactive obligations, and releasing a list of inactive projects quarterly. If Caltrans and FHWA do not receive adequate invoicing or justification for the project's inactivity, the project may be deobligated.

The Federal Inactive obligations list (Attachment A) for the December 2008 quarter (review period September to December 2008) is now available on the Division of Local Assistance website at <http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>.

To prevent deobligation and/or loss of unexpended federal fund, local agencies must review the list and take one of the following actions.

1. Submit a complete and correct invoice for eligible expenditures to Caltrans Local Program Accounting (LPA) by **March 2, 2009**. For any invoices submitted to LPA after that date (*but before March 31, 2009*), please send an electronic copy to chris_jensen@dot.ca.gov.
2. Identify unneeded project funds and submit deobligation requests to the District Local Assistance Engineer (DLAE) by **February 23, 2009**. Process project final closeout, if applicable.
3. Submit complete justification form (Attachment B) along with all backup documentation to DLAE by **February 23, 2009** for projects that do not have eligible expenditures to be invoiced or do not have unneeded funds to be deobligated.

In addition to the currently inactive local projects, Look Ahead Reports are also attached (Attachments C, D, E). The Look Ahead Reports include projects that will become inactive by the end of March 2009 (3-Month Look Ahead Report), the end of June 2009 (6-Month Look Ahead Report), and by the end of September 2009 (9-Month Look Ahead Report), if no expenditures are billed. These reports provide an opportunity for local agencies to be proactive in preventing projects from becoming inactive and the potential loss of federal funds.

Attachment F is the letter sent by Caltrans to local agencies with projects identified on the Federal Inactive obligations December 2008 quarter review.

Attachments

**Alameda County - Inactive List for December 2008 Quarterly Review
(Review Period 10/1/08 - 12/31/08)**

ATTACHMENT A
ACTAC
Agenda Item 4.2
Meeting Date 02/03/09

Project No	Project Number + Suffix	Prefix	Federal Prog code	FADS EA	Responsible Agency	Description	Auth Date	Expenditure Date	Total Proj Cost	Federal Funds (from Budgets)	AC Funds	Expended	Unexpended Funds
4430001	4430001-00	ER	ER60	'04924578L'	Alameda County	NORRIS CANYON @ MM 0.280 . . . EMERGENCY OPENING .	12/19/2005		\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$5,100.00
4430005	4430005-00	ER	ER60	'04924588L'	Alameda County	PALOMARES RD. @ MM 8.94 . . . EMERGENCY OPENING & PRE- RESTORATIO	12/19/2005	1/6/09	\$38,500.00	\$35,541.00	\$0.00	\$10,168.00	\$25,372.00
4430005	4430005-00	ER	Q240	'04924588L'	Alameda County	PALOMARES RD. @ MM 8.94 . . . EMERGENCY OPENING & PRE- RESTORATIO	12/19/2005	1/6/09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5041029	5041029-00	HP21L	Q920	'04074344L'	San Leandro	E. 14TH ST. . . MEDIAN IMPROVEMENT & LIGHTING	11/27/2007		\$858,615.00	\$623,629.00	\$0.00	\$0.00	\$623,629.00
5933026	5933026-00	STPLZ	33D0	'04928212L'	Alameda County	OAKLAND ESTUARY (HIGH ST) (BR NO 33C- 0026) . SEISMIC RETROFIT	10/17/2008	7/5/06	\$25,000.00	\$22,132.00	\$0.00	\$20,260.78	\$1,871.22
5933026	5933026-00	STPLZ	L1C0	'04928212L'	Alameda County	OAKLAND ESTUARY (HIGH ST) (BR NO 33C- 0026) . SEISMIC RETROFIT	10/17/2008	7/5/06	\$1,394,528.00	\$1,234,574.00	\$0.00	\$0.00	\$1,234,574.00
5933027	5933027-00	STPLZ	33D0	'04928213L'	Alameda County	OAKLAND ESTUARY (PARK ST) (BR NO 33C- 0027) . SEISMIC RETROFIT	11/3/2008	7/7/06	\$35,000.00	\$22,132.00	\$0.00	\$15,818.23	\$6,313.77
5933027	5933027-00	STPLZ	L1C0	'04928213L'	Alameda County	OAKLAND ESTUARY (PARK ST) (BR NO 33C- 0027) . SEISMIC RETROFIT	11/3/2008	7/7/06	\$948,156.00	\$750,871.00	\$0.00	\$0.00	\$750,871.00
6084091	6084091-00	STPL	Q230	'04924166L'	Metropolitan Transportation Commission	VARIOUS MTC COUNTIES . . TRAVELER INFORMATION FY 04/05 .	8/10/2004	9/26/06	\$5,986,672.00	\$5,300,000.00	\$0.00	\$5,050,537.31	\$249,462.69

CALIFORNIA DEPARTMENT OF TRANSPORTATION
QUARTERLY REVIEW OF INACTIVE PROJECTS - DECEMBER 2008
INACTIVE PROJECT SUMMARY

1. CT DIST - FEDERAL AID PROJECT NO.		2. PROJECT SPONSOR		3. DATE	
01 STPL 5555 (555)					
4. GENERAL LOCATION					
5. GENERAL DESCRIPTION OF WORK (INCLUDE PROJECT PHASES WITH OBLIGATED FUNDS)					
6. AUTHORIZATION DATE	7. FEDERAL AID FUNDS AUTHORIZED	8. PGM CODE	9. PHASE (from E-76)	10. FEDERAL FUNDS EXPENDED TO DATE	11. UNEXPENDED FEDERAL FUNDS
TOTAL:					
12. LAST ACTIVITY (BILLING DATE)					
13. JUSTIFICATION (CHECK ONE OR MORE IF APPLICABLE) (Justifications will be considered by FHWA for approval. Approval is not guaranteed.)					
<input type="checkbox"/> Right of Way delay <input type="checkbox"/> R/W Utilities Relocation <input type="checkbox"/> Environmental Approval <input type="checkbox"/> Litigation <input type="checkbox"/> Final Voucher <input type="checkbox"/> Program Specific Issue (RABA, DEMO, TCSP)					
14. LIST PROJECT HISTORY FROM INITIAL AUTHORIZATION OR FROM LAST BILLING. LIST CURRENT PROJECT STATUS/REASON FOR PROJECT BEING INACTIVE. PROVIDE BACKUP DOCUMENTATION.					
15. ACTIONS TAKEN TO RESOLVE EXISTING ISSUE(S)					
16. DATE ACTIVITIES TO BE RESUMED					
17. DATE BILLINGS OR OTHER CORRECTIVE ACTION TO BE TAKEN (e.g. closure, withdrawal, etc.)					
18. CURRENT COST ESTIMATE NEEDED TO COMPLETE PROJECT			19. IF ESTIMATE IS LESS THAN UNEXPENDED BALANCE, AMOUNT TO BE DEOBLIGATED (Attach copy of E-76 requesting deobligation)		
20. CONSEQUENCES IF FUNDS ARE DEOBLIGATED					
21. ADDITIONAL DOCUMENTATION (LIST ATTACHMENTS) TO SUPPORT VALIDATION OF THIS OBLIGATION					
22. AGENCY CONTACT	EMAIL	SIGNATURE	PHONE NUMBER	DATE	
23. FORM REVIEWED AND RECOMMENDED FOR APPROVAL BY:					
CT DISTRICT CONTACT		SIGNATURE	PHONE NUMBER	DATE	

Please go through the check list before submitting your justification form. (DO NOT leave anything blank.)			
#	Information(s) Required	Additional Information	Check
1	Enter the District number and federal project number (including the project prefix, e.g. STPL)		
2	Enter Responsible Agency		
3	Enter date you've completed the form		
4	Enter route information and location description		
5	Enter work description including project phases with obligated funds		
6	Enter date when funds were authorized. Use a separate line for each phase with authorized federal funds.	Refer to the current inactive list/file posted in the web.	
7	Enter authorized federal funds.	Refer to the current inactive list/file posted in the web.	
8	Enter all program code(s)	Refer to the current inactive list/file posted in the web.	
9	Enter project phase	Use E-76 for this item.	
10	Enter accumulated expenditure by program code	Refer to the current inactive list/file posted in the web.	
11	Enter unexpended funds	Refer to the current inactive list/file posted in the web.	
12	Enter last billing date	Refer to the current inactive list/file posted in the web.	
13	Select the appropriate reason(s) for justification.		
14	List project history.	Include project timeline from the time of authorization or last financial transaction to present. e.g. original bid rejected - costs exceeded engineer estimate by XX%.	
15	Action(s) taken to resolve the issue	Explain why previous commitment has not been met. e.g. to be re-advertised after additional funding determinations.	
16	Enter date activities to be resumed	e.g. Revised date for contract award.	
17	Enter billing dates or other corrective action to be taken		
18	Enter current cost estimate needed to complete		
19	Enter amount to be deobligated for unneeded funds		
20	Enter reason/consequences if funds are deobligated		
21	Additional back-up documentation	Copy of environmental approval; litigation; r/w acquisition; copy of invoice; proof that they have been working on a project since initial authorization; project timeline and funding plan; PSA; etc.	
22	Enter contact person from local agency	Person prepared the justification must sign the form.	
23	DLAE approving official	Person reviewing and approving the justification must sign the form.	
ANY INCOMPLETE JUSTIFICATION FORM WILL BE SENT BACK TO DLAE			

December 2008 Quarterly Review - 3 Month Look Ahead Report

List of Projects that will become Inactive in March 2009 Quarterly Review if invoice is not submitted

ATTACHMENT C
ACTAC
Agenda Item 4.2
Meeting Date 02/03/09

Project Number	Prog Code	FADSEA	Responsible Agency	Description	Last Billed	Auth Date	Total Cost	Federal Funds	AC Funds	Expended	Unexpended
5317012	Q210	'04924393L'	Newark	THORNTON AVENUE/CEDAR BLVD INTERSECTION, GROOVE PAVEMENT		3/29/2008	\$22,000.00	\$19,800.00	\$0.00	\$0.00	\$19,800.00
5322025	Q400	'04923703L'	Fremont	AT VARIOUS SPOT INTERSECTIONS, TRAFFIC SIGNAL CONTROLLERS	1/3/06	7/1/2001	\$720,000.00	\$312,000.00	\$0.00	\$282,779.45	\$29,220.55
5933074	H240	'04924105L'	Alameda County	VASCO RD BETWEEN LIVERMORE AND CC COUNTY LINE, ROADWAY ALIGNMENT AND ROW	2/22/08	6/13/2008	\$5,400,000.00	\$3,900,000.00	\$0.00	\$3,900,000.00	\$0.00
5933074	HY10	'04924105L'	Alameda County	VASCO RD BETWEEN LIVERMORE AND CC COUNTY LINE, ROADWAY ALIGNMENT AND ROW	2/22/08	6/13/2008	\$286,382.00	\$136,876.00	\$0.00	\$0.00	\$136,876.00
5933074	L240	'04924105L'	Alameda County	VASCO RD BETWEEN LIVERMORE AND CC COUNTY LINE, ROADWAY ALIGNMENT AND ROW	2/22/08	6/13/2008	\$19,562,764.00	\$9,350,000.00	\$0.00	\$0.00	\$9,350,000.00
5933074	LY10	'04924105L'	Alameda County	VASCO RD BETWEEN LIVERMORE AND CC COUNTY LINE, ROADWAY ALIGNMENT AND ROW	2/22/08	6/13/2008	\$1,190,926.00	\$433,202.00	\$196,000.00	\$0.00	\$433,202.00

December 2008 Quarterly Review - 6 Month Look Ahead Report

List of Projects that will become Inactive in June 2009 Quarterly Review if invoice is not submitted

ATTACHMENT D
ACTAC
Agenda Item 4.2
Meeting Date 02/03/09

Project Number	Prog Code	FADSEA	Responsible Agency	Description	Last Billed	Auth Date	Total Cost	Federal Funds	AC Funds	Expended	Unexpended
5012084	L230	'04924728L'	Oakland	CITYWIDE , AC OVERLAY		4/5/2008	\$2,808,088.00	\$2,488,000.00	\$0.00	\$0.00	\$2,488,000.00
5012086	L400	'04924780L'	Oakland	DERBY AVE. TO LANCASTER STR. , BAY TRAIL		4/12/2008	\$1,637,039.00	\$899,000.00	\$0.00	\$0.00	\$899,000.00
5041022	Q320	'04924002L'	San Leandro	E. 14TH ST. , MEDIAN IMPROVEMENT & LIGHTING	5/25/06	9/12/2002	\$100,000.00	\$80,000.00	\$0.00	\$80,000.00	\$0.00
5101013	Q240	'04072074L'	Pleasanton	I-580 FROM I-238 TO GREENVILLE R. DBLN, PLE.LI , UPRGRADE INTEGRATION OF FWY & LOCAL	6/19/06	9/4/2001	\$2,912,288.00	\$2,167,818.00	\$0.00	\$2,159,635.97	\$8,182.03
5101013	Q400	'04072074L'	Pleasanton	I-580 FROM I-238 TO GREENVILLE R. DBLN, PLE.LI , UPRGRADE INTEGRATION OF FWY & LOCAL	6/19/06	9/4/2001	\$1,201,620.00	\$1,055,182.00	\$0.00	\$1,024,285.06	\$30,896.94
6000032	L240	'04074434L'	Bay Area Rapid Transit Authority	BART ROCKRIDGE STATION , SEISMIC RETROFIT-AERIAL STRUCTURES		5/22/2008	\$3,301,271.00	\$2,922,615.00	\$0.00	\$0.00	\$2,922,615.00
6000034	L240	'04925261L'	Bay Area Rapid Transit Authority	NORTH OAKLAND AERIAL STRUCTURES , SEISMIC RETROFIT		6/5/2008	\$78,175,986.00	\$69,210,085.00	\$0.00	\$0.00	\$69,210,085.00
6000035	L240	'04925262L'	Bay Area Rapid Transit Authority	BART WEST OAKLAND STATION , SEISMIC RETROFIT		6/27/2008	\$4,197,694.00	\$3,441,161.00	\$0.00	\$0.00	\$3,441,161.00
6084060	H400	'04923928L'	Metropolitan Transportation Commission	BAY AREA TRANSIT SYSTEM , SMART TRANSIT CARD FARE COLLECTION	6/11/07	7/17/2002	\$7,190,581.00	\$6,365,821.00	\$0.00	\$6,238,234.20	\$127,596.80
6084060	Q400	'04923928L'	Metropolitan Transportation Commission	BAY AREA TRANSIT SYSTEM , SMART TRANSIT CARD FARE COLLECTION	6/11/07	7/17/2002	\$4,480,040.00	\$3,966,173.00	\$0.00	\$3,887,125.80	\$79,053.20
6273046	L400	'043A7708L'	Alameda County Congestion Management Agency	ALAMEDA AND CONTRA COSTA COUNTIES , , INTEGRATE FREEWAY AND ARTERIAL NETW		6/22/2008	\$3,243,000.00	\$3,243,000.00	\$0.00	\$0.00	\$3,243,000.00
6273047	L400	'04924845L'	Alameda County Congestion Management Agency	ALAMEDA AND CONTRA COSTA COUNTIES , , OPERATION, MANAGEMENT-SMART CORRID.		6/26/2008	\$566,000.00	\$518,000.00	\$0.00	\$0.00	\$518,000.00
6430001	HY10	'04234308L'	Alameda County Transportation Improvement Authority	I-580-CASTRO VALLEY INTERCHANGE , RECONFIGURE ON AND OFF RAMP		4/21/2008	\$1,855,355.00	\$164,251.00	\$0.00	\$0.00	\$164,251.00
6430001	L230	'04234308L'	Alameda County Transportation Improvement Authority	I-580-CASTRO VALLEY INTERCHANGE , RECONFIGURE ON AND OFF RAMP		4/21/2008	\$11,295,852.00	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
6430001	LY10	'04234308L'	Alameda County Transportation Improvement Authority	I-580-CASTRO VALLEY INTERCHANGE , RECONFIGURE ON AND OFF RAMP		4/21/2008	\$7,715,541.00	\$519,842.00	\$163,200.00	\$0.00	\$519,842.00

December 2008 Quarterly Review - 9 Month Look Ahead Report

List of Projects that will become Inactive in September 2009 Quarterly Review if invoice is not submitted

ATTACHMENT E
ACTAC
Agenda Item 4.2
Meeting Date 02/03/09

Project Number	Prog Code	FADSEA	Responsible Agency	Description	Last Billed	Auth Date	Total Cost	Federal Funds	AC Funds	Expended	Unexpended
5012075	H230	'04924389L'	Oakland	CITYWIDE , AC OVERLAY	8/15/08	8/1/2006	\$2,708,687.00	\$2,398,000.00	\$0.00	\$1,160,560.65	\$1,237,439.35
5057026	Q230	'04924153L'	Berkeley	WEST STREET- BETWEEN UNIV. AVE & DELAWARE ST. , BIKE LANE, PED. PATH & LANDSCAPE .	7/9/07	8/24/2004	\$1,210,568.00	\$1,000,000.00	\$0.00	\$811,726.89	\$188,273.11
5933028	33D0	'04928214L'	Alameda County	OAKLAND ESTUARY (FRUITVALE AV) BR NO 33C-0147, SEISMIC RETROFIT	7/11/06	9/1/1996	\$25,000.00	\$22,132.00	\$0.00	\$16,841.30	\$5,290.70
5933030	33D0	'04928216L'	Alameda County	VARIOUS LOCATIONS (SEE STATE COMMENTS), SEISMIC RETROFIT	7/7/06	9/1/1996	\$50,000.00	\$44,265.00	\$0.00	\$15,664.54	\$28,600.46
5933063	H210	'04924457L'	Alameda County	INTERSECT. @ CASTRO VALLY BLVDV. & MATTOX RD. , INTERSECTION SAFETY IMPROVMENT .		7/27/2007	\$400,000.00	\$360,000.00	\$0.00	\$0.00	\$380,000.00
6000038	L240	'04925323L'	Bay Area Rapid Transit Authority	BART DALY CITY STATION , SEISMIC RETROFIT		9/17/2008	\$653,154.00	\$578,236.00	\$0.00	\$0.00	\$578,236.00
6084101	H230	'04924235L'	Metropolitan Transportation Commission	BAY AREA , CMA PLANNING ACTIVITIES FY 04/05 .	7/8/07	8/12/2004	\$3,656,390.00	\$3,237,000.00	\$0.00	\$3,118,019.87	\$118,980.13
6084101	Q230	'04924235L'	Metropolitan Transportation Commission	BAY AREA , CMA PLANNING ACTIVITIES FY 04/05 .	7/9/07	8/12/2004	\$946,573.00	\$838,000.00	\$0.00	\$806,980.06	\$31,019.94
6084133	L880	'04924787L'	Metropolitan Transportation Commission	CITY AND COUNTY OF SAN FRANCISCO , VALUE PRICING PILOT (VPP)		9/17/2007	\$545,000.00	\$436,000.00	\$0.00	\$0.00	\$436,000.00
6097009	LQ00	'04925256L'	San Francisco International Airport	SAN FRANCISCO INTERNATIONAL AIRPORT , SEISMIC RETROFIT		9/15/2008	\$25,087,073.00	\$22,209,586.00	\$0.00	\$0.00	\$22,209,586.00
6204073	Q920	'044A5204L'	Caltrans	I-680 FROM RTE 237 TO STONRIDGE DR. , CONSTRUCT HOV LANE .		8/5/2008	\$50,781,250.00	\$1,373,150.00	\$0.00	\$0.00	\$1,373,150.00
6273034	H880	'04924308L'	Alameda County Congestion Management Agency	I-680 CORRIDOR IN ALAMEDA COUNTY. , IMPLEMENT ITS ELEMENTS; PE PHASE1+2	7/30/08	5/6/2005	\$2,080,000.00	\$1,684,000.00	\$0.00	\$1,427,412.00	\$236,588.00
6273034	HY20	'04924308L'	Alameda County Congestion Management Agency	I-680 CORRIDOR IN ALAMEDA COUNTY. , IMPLEMENT ITS ELEMENTS; PE PHASE1+2	7/30/08	5/6/2005	\$427,500.00	\$342,000.00	\$0.00	\$273,380.80	\$68,619.20
6273034	LY20	'04924308L'	Alameda County Congestion Management Agency	I-680 CORRIDOR IN ALAMEDA COUNTY. , IMPLEMENT ITS ELEMENTS; PE PHASE1+2	7/30/08	5/6/2005	\$1,778,757.00	\$1,083,005.00	\$340,000.00	\$159,896.83	\$923,108.17
6328015	L880	'04924870L'	City & County of San Francisco, MTA / Dept of Parking & Traffic	SAN FRANCISCO DOWNTOWN , IMP. VAR PRIC PRG USING TET TOLLSYS		7/28/2008	\$12,500,000.00	\$10,000,000.00	\$0.00	\$0.00	\$10,000,000.00
6328015	L880	'04924870L'	City & County of San Francisco, MTA / Dept of Parking & Traffic	SAN FRANCISCO DOWNTOWN , IMP. VAR PRIC PRG USING TET TOLLSYS		7/28/2008	\$10,500,000.00	\$8,400,000.00	\$0.00	\$0.00	\$8,400,000.00

DEPARTMENT OF TRANSPORTATION

DIVISION OF LOCAL ASSISTANCE – M.S. 1

1120 N STREET

P. O. BOX 942874

SACRAMENTO, CA 94274-0001

PHONE (916) 653-1776

FAX (916) 654-2409

TTY 711

ATTACHMENT F

ACTAC

Agenda Item 4.2

Meeting Date 02/03/09

*Flex your power!
Be energy efficient!*

January 23, 2009

To: Metropolitan Planning Organizations
Regional Transportation Planning Agencies
Local Transportation Commissions
Public Works Directors of All Cities and Counties in California

Dear Executive Director:

Subject: Potential loss of Federal Funds

Quarterly Review of Inactive Obligations – Quarter Ending December 31, 2008

The California Department of Transportation (Caltrans) has started the quarterly review process of inactive obligations for the quarter period from September 1, 2008 to December 31, 2008 as required under 23CFR 630.106 (http://www.access.gpo.gov/nara/cfr/waisidx_06/23cfr630_06.html). To prevent the potential deobligation and/or loss of unexpended federal funds, the local agencies must do the following:

1. Review the list of currently inactive obligations available on the Division of Local Assistance website at <http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>. This list will be updated regularly as to the status of each of these projects. A summary of the inactive projects listed by local agency is enclosed for your reference.
2. Submit a complete and correct invoice for eligible expenditures to Caltrans Local Program Accounting (LPA) by **March 2, 2009**. For any invoices submitted to LPA after that date (*but before March 31, 2009*), please send an electronic copy to ehris_jensen@dot.ca.gov.
3. Identify unneeded project funds and submit deobligation requests to the District Local Assistance Engineer (DLAE) by **February 23, 2009**. Process project final closeout, if applicable.
4. Submit a complete justification form (available on the website) along with all backup documentation to DLAE by **February 23, 2009** for projects that do not have eligible expenditures to be invoiced or do not have unneeded funds to be deobligated.

In addition to the procedure changes implemented for June 2008 quarterly review (see letter dated July 31, 2008), the Federal Highway Administration (FHWA) has implemented the following changes immediately:

1. FHWA will only consider justifications in the following categories:

- right of way delay
- environmental approval
- litigation
- final invoice
- program specific issue that are related to special projects

2. After FHWA reviews all the inactive projects, FHWA will direct Caltrans to deobligate unexpended federal funds for any inactive projects that do not have a valid financial transaction, valid invoice or approved justification.
3. Caltrans shall complete the deobligation of unexpended federal funds within 90 days after the review period. For the current review period, deobligations must be completed by March 31, 2009.

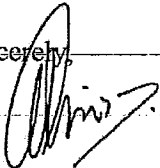
Local Agencies that have an indirect cost rate proposal awaiting approval by the Caltrans' Division of Audits should continue to submit invoices for eligible direct cost until the indirect cost rate proposal is approved.

In addition to the currently inactive local projects, "Look Ahead Reports" are also available on the website. The Look Ahead Reports include projects that will become inactive by the end of March 2009 (3-Month Look Ahead Report), the end of June 2009 (6-Month Look Ahead Report), and by the end of September 2009 (9-Month Look Ahead Report), if no expenditures are billed. These reports provide an opportunity for local agencies to be proactive in preventing projects from becoming inactive and from potential loss of federal funds. Projects on the 3-Month Look Ahead Report are being monitored for financial transactions to reduce the number of projects that would become inactive for the next quarterly review.

Please work with your district and local agencies to ensure that all the inactive projects are made active by either invoicing or deobligating excess funds. Our goal is to help local agencies prevent their projects from becoming inactive. We do not want to depend on FHWA's approval of a justification to keep projects from being deobligated.

If you have any questions regarding the quarterly review process, please contact your DLAE. A list of the DLAEs is enclosed for your reference.

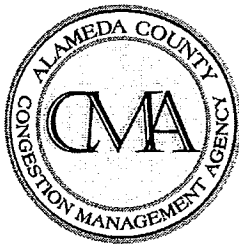
Sincerely,



DENIX D. ANBIAH
Chief
Division of Local Assistance

Enclosure

cc: District Local Assistance Engineers
Deputy District Directors for Local Assistance



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

Memorandum

*February 3, 2009
Agenda Item 4.3*

Date: January 26, 2009
To: ACTAC
From: Diane Stark, Senior Transportation Planner
Subject: Draft 2007-2008 Performance Report: State of Transportation in Alameda County

Information

ACTAC is requested to comment on the attached draft 2007-08 Performance Report: State of Transportation in Alameda County. The report provides annual data updating the status of the County's roadway and transit systems and bicycle facilities. Staff anticipates requesting the ACTAC to recommend approving the report in March.

Next Steps

Comments from ACTAC will be incorporated into the document. The final draft along with the Mobility Monitor will be forwarded to the March Committee meetings for recommendation for approval.

Discussion

The 12th draft Performance Report includes an annual report of the status of Alameda County's roadways, transit, bicycle and pedestrian facilities. Performance of the roadway is based on level of service, average speed/travel time, congestion levels, duration of congestion, maintenance, and accidents. Performance of the transit system is based on routing, frequency, coordination, ridership and maintenance. For the bicycle facilities, performance is based on progress towards completion of high priority projects in the Countywide Bicycle Plan. Because no performance measures have been established or monitored for the Pedestrian Plan yet, an overview of the Countywide Pedestrian Plan is provided.

Some of the notable findings of the report follow:

Highway Congestion:

(No new data was collected since 2007, which was the most recent congestion data available from MTC. The 2007 data was also included in last year's Performance Report. The highlights are noted again below):

- In 2007, congestion in Alameda County continued to account for nearly 40% of total congestion in the Bay Area. This is more than double the second most congested county, Santa Clara.
- I-80 in the morning peak retains its rank as the most congested corridor in Alameda County and the Bay Area. It holds three spots on the Top 10 most congested corridors list for the County.
- I-580 continues to be the 2nd most congested corridor in the County. It holds 2nd and 3rd place in the top 10 congested locations in Alameda County.
- The vehicle hours of delay on eastbound I-580 in the afternoon increased by 10% in 2007 compared to 2006.
- On westbound I-580 in the morning, duration of congestion increased 1 hour and 15 minutes compared to 2006, and congestion began earlier in 2007 compared to 2006, i.e., instead of from 6:55 a.m. to 10:15 a.m., it shifted to 5:30 a.m. to 9:35 a.m.
- The largest increase in duration of congestion was on eastbound I-80 from Treasure Island to Powell Street in Emeryville in the afternoon peak period, which was congested for two hours and 20 minutes longer compared to 2006, a shift from nearly four hours to six hours 40 minutes.
- Of the eight comparable segments that were on both the 2006 and 2007 Top 10 congestion lists, congestion duration increased for six segments and decreased for two segments.

Level of Service (LOS) on the CMP roadways

- Based on the LOS monitoring performed by the CMA in spring 2008, speeds on freeways appear to have generally improved while arterials have remained stable.
- The percentage of freeways performing at LOS A, increased significantly in 2008, from 25.9 percent to 38.4 percent. 2008 showed the highest rate of freeways performing at LOS A since 2000, which was at the peak of the dot com period. The decreased levels of congestion were likely due to the downturn in the economy combined with increased gas prices.
- The percentage of freeways performing at LOS D, E and F, decreased from 45.3 percent in 2006 to 34 percent in 2008.
- In 2006, there were nine roadway segments that had operated at LOS F during the 2004 surveys but operated at an improved LOS in the 2006 surveys. In 2008, there were 15 improved LOS F segments.

O&D Pairs Travel Times

Auto travel time has reduced and transit has increased compared to 2006. In general, auto travel time shows more improvement than transit travel since 2006. Travel times range between 2 to over 5.5 times longer for transit than automobile travel for the 10 pairs studied.

Pavement Condition

The average PCI for Alameda County roadways for 2007-08 was 65. This rating is four percentage points better than pavement conditions reported last year. The average Alameda County PCI represents pavement conditions throughout 15 jurisdictions, which range from a seven percent decline to a six percent improvement in pavement conditions. Appendix E in the Performance Report shows PCI by jurisdiction.

Accidents

Pending information from Caltrans.

Transit Update

Transit ridership in Alameda County increased less than one percent compared to the previous fiscal year. All but one transit operator showed an increase in ridership. Changes in ridership ranged from AC Transit with a 2.6 percent decrease in ridership to Capitol Corridor with a 16 percent decrease in ridership. The increased ridership for most of the transit operators is likely due to the drastically increased gas costs experienced in 2008. The decrease in ridership for AC Transit may be due to the economic downturn during the same time.

Countywide Bicycle Plan

This Performance Report tracks the updated Alameda Countywide Bicycle Plan, which the Board adopted in October 2006. Of the 28 miles of High Priority bicycle facilities listed in the plan, 0.4 miles were constructed in 2007/08 and progress was made on 10 of the other projects.

Countywide Pedestrian Plan

This Performance Report provides an overview of the Alameda Countywide Pedestrian Plan, which the Board adopted in October 2006. No performance measures have been adopted or monitored since the Plan was adopted.

ACTAC Recommendation

While reviewing last year's Performance Report, ACTAC recommended that this year's Performance Report include three performance measures: 1) capacity of transit as an indicator of transit congestion, 2) percentage of unmet needs for local streets and roads and transit, and 3) progress monitoring Community Based Transportation Plans.

1) Capacity of Transit

To measure the capacity of transit, staff contacted AC Transit and BART. AC Transit tracks systemwide load factors, but does not have countywide or more local load factors. With approximately 100 local lines that vary significantly, the systemwide load factors would not provide a meaningful way to measure capacity. AC Transit is continuing to investigate ways to measure and track capacity. It is recommended that staff continue to work with the transit districts to develop a meaningful measure of capacity and that it be included in next year's report.

2) Percentage of unmet needs for local streets and road and transit

Staff has contacted MTC and transit operators to determine options for measuring and monitoring these categories. This will be incorporated in the final report.

3) *Progress in Community Based Transportation Plans*

CMA issued a Call for Lifeline Transportation Fund projects in 2006 and 2008. Projects focused on those within Community Based Transportation Plans. Five projects totaling \$5 million were funded in 2006. They have been implemented since that time. Another eight projects are recommended for funding in 2008, pending State budget revisions. ACTAC is requested to provide input on whether it would be helpful to list new and ongoing funded projects in the Performance Report or to track their progress. For example, the following table could be added:

Status of Lifeline Transportation Funded Projects

Project	Description	Lifeline Budget	Status	Year Funded
AC Transit Service, Hayward	Provide day and evening service on Lines 83,86 and 386 seven days a week for minority and low income residents to jobs, schools, BART and other destinations in Hayward and South Hayward	\$941,289	Operating	2006
Ashby BART Station/Ed Roberts Campus, Berkeley	Install new ramp, staircase, pedestrian pathway and new crosswalk on Adeline, and transit plaza and universally designed bus shelter and transit information kiosk and signage.	\$1,385,760	Construction on entire project began fall 2008	2006
E. Lewelling Boulevard Streetscape Improvements, Ashland/Cherryland portions of unincorporated Hayward	Install pedestrian improvements in Ashland and Cherryland to improve walk access to buses, schools and businesses.	\$2,000,000	Pending update from Alameda County	2006
Quicker, Safer Trip to Library, West Oakland	Provide transportation to kindergarten students, teachers and parents to the West Oakland Library throughout the year.	\$150,000	Operating	2006

Project	Description	Lifeline Budget	Status	Year Funded
Quicker Safer Trip to Library, West Oakland	Provide transportation to kindergarten students, teachers and parents to the West Oakland Library throughout the year.	\$219,000	Pending allocation of funds	2009 Submitted to MTC-pending state budget
San Leandro Links Shuttle	Provide service from San Leandro BART to employment & family services in W. San Leandro	\$405,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget 2009
Meekland Avenue Transit Access Improvements:	Bus access improvements on Meekland Avenue including sidewalk, ADA ramp, bulb outs and lighting.	\$2,500,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget
Hacienda Ave Transit Access Improvements:	Bus access improvements, including sidewalks and high visibility pedestrian crossings on Hacienda Ave between Hathaway Ave and Hesperian Blvd.	\$160,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget
AC Transit Existing Service Preservation in Communities of Concern, Alameda, Oakland, San Leandro, Ashland, Cherryland, South Hayward	Continue existing services on Lines 63, 47, 40, 40, 91, 93,	\$7,874,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget
Neighborhood Bicycle Centers, Oakland and Alameda	Bike distribution and education programs	\$314,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget
WHEELS Route 14 Service Provision, Livermore	Continue service from residential Livermore to downtown business areas and regional transit at Livermore Transit Center.	\$321,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget
Environmental Justice Access to BART, Berkeley and Oakland	Tier 1: Install secure bike parking at Ashby & bike maintenance program at Berkeley & Fruitvale stations. Tier 2: Install secure bike parking at N. Berkeley & Berkeley stations.	\$674,000	Pending allocation of funds	2009-Submitted to MTC-pending state budget

This page intentionally left blank.
